****

**TENNIS AIDE JOB DESCRIPTION**

**SEASONAL JUNE – AUGUST**

**POSITION SUMMARY:**

Assist with providing tennis instruction of various levels. As well as promote and conduct special events and tournaments.

**PRINCIPLE DUTIES & RESPONSIBILITIES:**

• Assist with implementation of lessons for various age groups.

• Demonstrate good communication skills with participants and parents.

• Must be upbeat and energetic throughout lessons.

• Be able to aid in the coordination and promotion of special events and tournaments.

• Work hours as scheduled, including before and after class time; helping to answer participants

and/or parents questions as needed.

• Collect, manage and return equipment in good working condition.

• Attends mandatory meetings and training sessions as scheduled.

• Appear professional in appearance and attitude at all times.

• Complete all other duties as assigned and appropriate.

**QUALIFICATIONS:**

• Must be 14 years of age.

• Ability to teach with energy and enthusiasm.

• Ability to interact positively with patrons.

• Possess knowledge and the ability to demonstrate skills during lesson instruction.