

At a Special meeting of the Town Council holden in and for the Town of Gloucester on May 7, 2020:

Pursuant to R.I. Executive Orders #20-05 and #20-25 executed by Governor Gina Raimondo on March 16th and April 15, 2020, this Meeting is being Teleconferenced via Zoom. The information to join this zoom meeting was included in our posting as required by the noted Executive Orders.

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Walter M. O. Steere, III, Vice-President; William E. Reichert; Patricia Henry; and Julian (Jay) Forgue.

Also Present: Matt Floor, IT Director; Jean Fecteau, Town Clerk; Tim Kane, Town Solicitor; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Christine Mathieu, Deputy Town Clerk; Ken Johnson, Bldg/Zoning Official; Karen Scott, Town Planner; Gerry Mosca, EMA Director

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

Councilor G. Steere stated participants expressing inappropriate behavior or being disruptive may be removed from the meeting by the moderator.

PROCEDURE FOR THIS MEETING:

Councilor G. Steere further explained that the Town Council provides a forum for public comment before and after Council business and that there may be opportunities for citizens to provide input on agenda items throughout the meeting. Councilor G. Steere stated that as agenda items are presented and discussed, when Council decides that it is an appropriate time to allow citizens to speak, we will invite those wishing to provide comments to raise their hand on Zoom by either pressing the raise hand button on the app or by dialing *9 on the phone. Councilor G. Steere explained that persons that raise their hand requesting to be heard will be recognized by Karen Scott, the Town Planner, as Karen is serving as our co-moderator this evening, and when you are recognized by name or phone number, you can unmute yourself either by pressing the button in the app, which is generally located in the bottom left corner of your screen or by dialing *6 when calling in by phone. Councilor G. Steere asked that when addressing the Council, please begin by stating your name and address for the record. Councilor G. Steere asked all to please conduct yourself in an orderly and respectful fashion and when finished speaking to please immediately mute yourself.

IV. Open Forum - For Agenda Items

Councilor G. Steere stated that those wishing to speak in Open Forum may now raise their hand in zoom or dial *9, and Karen Scott will recognize participants as they sign in.

Councilor G. Steere asked K. Scott if anyone wished to speak in Open Forum. K. Scott answered in the negative.

V. Consent Items - Discussion and/or Action

- A. Approval of Town Council Minutes: Regular meeting of March 12, 2020; Emergency Meetings of March 16, 2020 & March 24th, 2020; Special Meetings (virtual mtgs) of April 23rd and April 28th, 2020,
- B. Pole Grant - Goloskie Rd. Install new pole & anchor pole #7-50 for service
- C. Additions and Abatements - February & March 2020
- D. Finance Director's Report - February & March 2020
- E. Tax Collectors Abatements
 - 1. 2009 Receivable Tax Roll
 - 2. 2009 Tax Sale Fees

MOTION was made by Councilor Forgue to APPROVE the Town Council meeting minutes of March 12th, March 16th, March 24th; to TABLE the Town Council meeting minutes of April 23rd, and April 28th, 2020; to APPROVE a Pole Grant- Goloskie Road; to APPROVE the Tax Assessors February ADDITIONS to the 2018 Tax Roll in the amount of \$868.00; the 2017 Tax Roll in the amount of \$856.28; the 2019 Tax Roll in the amount of \$887:10; ABATEMENTS to the 2019 Tax Roll in the amount of \$1,108.95; the 2019 Supplemental Tax Roll in the amount of \$3,305.15; No March ADDITIONS or ABATEMENTS; to ACCEPT the Finance Director's Reports for February and March 2020; to ABATE the Tax Collector's 2009 Receivable Tax Roll in the amount of \$24,653.44 and the Tax Sale Fees from 2009 in the amount of \$867.55; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

VI. Unfinished Business

- A. Policy for access to Town Security cameras - Discussion and/or Action

MOTION was made by Councilor W. Steere to TABLE Item A. Policy for access to Town Security cameras until June 2020; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye

Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

B. HR Position

1. Discussion and/or Action to fill position - Discussion and/or Action

MOTION was made by Councilor Forgue to TABLE Item B. 1. HR Position, Discussion and/or Action to fill position; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

VII. New Business

B. Covid-19 Updates/Actions - Discussion and/or Action

1. EMA Update

Gerry Mosca updated the Council on the status of government orders relative to Covid-19. G. Mosca stated the Governor is lifting some business restrictions and he believes the Town should mirror those restrictions. G. Mosca also stated Council may want to consider opening Town Hall for limited services requiring appointments and masks for anyone to enter.

G. Mosca stated we have started to receive PPE for Police and Fire and more supplies are on the way.

G. Mosca he has been working with RIEMA to ensure correct accounting reporting for Covid expense reimbursements.

Councilor Reichert questioned a virus effecting children recently. G. Mosca stated this illness appears to be an off shoot of Covid-19 and is being treating similarly. G. Mosca indicated that this illness is still being researched.

J. Fecteau, Clerk questioned if restaurants opening is in the first phase. G. Mosca stated they aren't but updated with what he has been informed.

Councilor W. Steere questioned whether we should be following the Governors guidelines on face coverings excepting people with medical reasons to not wear these coverings. G. Mosca stated he could work on a guideline regarding that issue. G. Mosca also stated we haven't received the screening guidelines as of yet.

Discussion followed on different ways these issues are being implemented in other types of business.

G. Mosca stated that opening Town Hall by appointment only at first may work and stressed trying to send the message that people can keep accomplishing what they need as they have been, such as by computer.

2. Emergency Declaration Status, Extension, and/or Amendments

Councilor G. Steere stated the Emergency Declaration is currently in place through May 7th. Councilor G. Steere stated Council can amend and/or extend. Councilor G. Steere stated he would like consider amending the order to allow certain boards, with applications pending to meet by virtual meetings. Councilor G. Steere stated following through with the meetings to finish up applications could be at the applicants choice. Councilor W. Steere stated the boards and chairs will have to learn how to hold these meetings and noted it took a lot of people to organize and run this meeting.

K. Scott stated she sent out a poll to the Planning and Zoning Board members to determine there technical capability to participate in these meetings. K. Scott felt all members were comfortable with participating. K. Scott stated she would help moderate but would need help with the Planning Board meeting because she has to participate. M. Floor offered his help moderating these meetings. K. Scott stated she agreed that it should be at the applicants request due to the possibility of the appeal process. K. Scott stated she would access the HDC members also. After discussion it was felt to allow those three boards to meet when applications are pending.

MOTION was made by Councilor Forgue to amend the Gloucester Town Council Emergency Declaration with a modification to Section #6 to allow the Zoning Board , the Planning Board , and HDC to hold meetings, only if applications pending, at the election of the applicant; seconded by Councilor Reichert

Discussion: Councilor Forgue asked the Town Planner to notify him when the Zoning Board meeting will be held.

Councilor President G. Steere requested the Clerk poll the council:

- Councilor Forgue - Aye
- Councilor Henry - Aye
- Councilor Reichert - Aye
- Councilor W. Steere - Aye
- Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

Discussion followed on “policing” the stipulations put in place by the state. Councilor Forgue stated it is moat to have all these rules and regulations without the ability to monitor or police. Councilor W. Steere stated there are a lot of questions regarding who is going to monitor and also a lot of frustration as outlined on state telephone calls.

Discussion followed on bringing back employees prior to opening to the public.

Councilor G. Steere questioned J. Fecteau her opinion on employees working their regular schedule. J. Fecteau stated she felt the employees could come back. Councilor G. Steere stated we could get the building prepared before bringing employees back. Councilor Henry stated she feels the restrooms should be locked to the public. Discussion followed on a plan going forward. D. Brennan

stated it may be a good idea to start the discussion with employees and give them the reassurances they may need. D. Brennan stated we should plan what our protocols will be in the building. K. Johnson stated he has worked every day but his staff has been alternating and we are holding down the fort.

MOTION was made by Councilor Reichert to EXTEND the Gloucester Town Council Emergency Declaration to May 21, 2020; seconded by Councilor Forgue

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye

Councilor Henry - Aye

Councilor Reichert - Aye

Councilor W. Steere - Aye

Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

Councilor G. Steere reminded all the process: If Council invites participants to address the Council, those wishing to provide comments may raise their hand on Zoom by either pressing the raise hand button on the app or by dialing *9 on the phone. Persons that raise their hand requesting to be heard will be recognized in turn. When you are recognized by name or phone number, you can either unmute yourself by pressing the button in the app, which is generally located in the bottom left corner of your screen or by dialing *6 when calling in by phone. When addressing the Council, please begin by stating your name and address for the record. When you are finished speaking please immediately mute yourself.

B. Town Council Order re: Campground closures

1. Status of Order, update, and/or amendment - Discussion and/or Action

Councilor G. Steere stated that currently, a Town Council order is in place prohibiting all campgrounds from opening until the order is lifted.

G. Mosca outline the state's current campground guidelines including seasonal campers only, no transient campers. G. Mosca reviewed the quarantine requirements for out of state campers. G. Mosca stated all public facilities must be closed, including bathrooms, playgrounds, laundry areas. G. Mosca stated the guidelines state if these rules can't be followed the campgrounds should not open until further notice. G. Mosca stated technically if we see they cannot follow guidelines we can shut them down. Councilor G. Steere stated there was a campground open this weekend. G. Mosca was aware and stated they were in violation if they were opened and further that campground wasn't even licensed by the Town yet. J. Fecteau stated that the issue of campgrounds was addressed on the state leaders call where it was stated that while DBR's guidelines are in place, local rules and regulation must be followed and may be more stringent. G. Mosca agreed and stated it will be up to the Council as to what they want to do to the parties in violation.

Councilor G. Steere stated this item is to decide if we want to allow those that didn't open this week to open.

Councilor W. Steere stated the list of stipulations read by G. Mosca sound impossible to follow or enforce and recommended, to be safe, remaining status quo.

Councilor Forgue discussed the difficulty of the monitoring of these campgrounds but also gave credit to those that did not open under the Town's Order.

Councilor G. Steere spoke of the those campgrounds that followed the rules. Councilor G. Steere stated he spoke with the person in charge of state parks and asked who was overseeing, but it was agreed the answers are not clear even though some of the parks are opening this weekend. J. Forgue stated he had called the State Police and they haven't gotten back to him. J. Forgue also stated that he is sure those that didn't open would follow our rules and the state's rules if they were allowed to open.

Chief DelPrete stated it is a team work approach. Chief stated the other three campgrounds have been very cooperative. The Chief stated they will do spot checks through the campgrounds. Councilor Forgue stated he felt they deserve the opportunity to open in his opinion. The Clerk asked if they could be opened with the stipulation that if the guidelines aren't followed they can be closed with no further explanation given. Chief DelPrete stated they would also be subject to prosecution if they blatantly violate any of the rules put forth.

Atty. Kane stated his office has started the process against Holiday Acres pursuant to R.I.G.L. 30-15-21, in District Court as a criminal misdemeanor prosecution. T. Kane stated his recommended is to move forward and if the other parks are opened the Town allow Holiday Acres to also open. T. Kane stated that if when we inspect we find they have again not followed the guidelines we site them and increase the charges. T. Kane acknowledged that Council may not feel Holiday Acres should be rewarded with opening but they can and will be further charged if they do not follow the rules and will then be closed if rules not followed.

Chief DelPrete stated this would give the Police some strength to handle any situations which may arise.

G. Mosca stated there should be a log kept and town officials would have access as needed. G. Mosca stated he was denied access. Councilor Forgue stated there should be a mandate that town officials should have access whenever needed and questioned if there is a lock box.

J. Fecteau stated that per the current Code of Ordinance access is a requirement and providing a register of campers to any town official.

K. Johnson stated those requirements are in the Code of Ordinance and further that he had to wait to be let into the camp today and was not given a code. K. Johnson stated all the other campgrounds have followed all the rules in place.

K. Johnson stated he would not hesitate to drive through and inspect if he had access.

Councilor G. Steere stated this conversation is relative to only one campground and welcome the participants from the other campgrounds present to speak at this time.

Kim Michalik, Oakleaf Campground, stated she approved of the conversation and clarified the type of campers in her campground as seasonal as well as the fact they all have an understanding of the guidelines and will be policing themselves to remain open.

Councilor Forgue thanked K. Michalik.

Councilor G. Steere asked if they new the guidelines. K. Michalik stated she did and also that they are working on other ways to help their campers stay active.

Amy McLaughlin, seasonal camper, stated she likes the idea of the town driving through the campground to check that people are staying safe and following the rules.

Councilor Henry stated that it doesn't appear that Holiday Acres is following the rules and does not appear to show any interest in following the rules, therefore, why not keep them closed until they prove otherwise.

Councilor G. Steere stated it may be best to follow the advise of our solicitor. T. Kane stated we are currently seeking legal action against their actions and feel we should seek that instead of starting a licensing issue, at this time.

Councilor W. Steere asked if a campground is closed can people bring campers in to park them. K. Johnson stated they stopped people a few times that were going in to set up. K. Johnson stated he has learned when they tell you they are just setting up, typically, they do more than that. K. Johnson stated technically no, people shouldn't be allowed in with trailers if campground is closed. Councilor W. Steere stated it appears people are stretching that the not open concept.

Julie Forte , seasonal camper at Oakleaf, stated they have done a great job educating their campers. Julie felt this should be considered by the Council.

K. Michalik, owner Oakleaf, stated they let campers come in during the winter months to clear snow off and check on their campers but does not allow them to stay very long.

Julie Forte, seasonal camper, stated she commends the campgrounds on what they have done and further it has been informative.

Council has discussed whether they should consider opening the campgrounds.

MOTION was made by Councilor Forgue to AUTHORIZE, effective immediately, according to the State of Rhode Island's DBR's current rules and regulations and the Town of Glocester's Code of Ordinance, campgrounds in the Town of Glocester to open, once licensing is complete, said further that campgrounds may be closed and prosecuted according to statute if said rules and regulations not followed; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye

Councilor Henry - Aye

Councilor Reichert - Aye

Councilor W. Steere - Aye

Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

2. Holiday Acres Campground - Violation of Town's Emergency Order dated April 1, 2020: Discuss, consider and act upon.

Councilor G. Steere stated the Chief, Ken Johnson and Gerry Mosca viewed the campground and it was found to be open.

Chief DelPrete stated the Solicitor outlined the action to be taken at the campground very well.

T. Kane reiterated the legal action the Town is taking currently due to the violation.. T. Kane stated they have been violated under the law and if they violate the law again, Council can then decide whether to charge them again and/or act on their license.

Councilor G. Steere asked Atty. Kane if it is his recommendation to allow the campground to legally open at this time. Atty. Kane stated in the affirmative and further stated that we will remain vigilant on enforcement and we will get the code to the access gate.

Councilor Forgue questioned if they will be notified they are under violation. T. Kane answered in the affirmative.

- C. Bid extension Approval for IFB 2001-10 Low Sulfur Diesel and Gasoline- Discussion and/or Action

Councilor G. Steere stated Council has received a memo from the Public Works Director:

April 2, 2020

To: Honorable Town Council
From: Gary Trembl
Public Works Director
Re: Bid Extension

Bid extension was requested from the vendor on the following bid:
IFB 2001-10 Low Sulfur Diesel and Gasoline

The vendor has agreed to extend the bid at original pricing and conditions. (Bid extension agreement) attached.

I am requesting that this bid extension be approved.

Thank you,

Gary Trembl, Public Works Director

(end of memo)

Councilor G. Steere stated the terms of the bid extension are as follows:

Bid IFB 2001-10 awarded to Reichert & Sons Fuel Oil Inc to supply low sulfur diesel and gasoline (89 octane) at a price of \$0.085/gal over cost will be extended with pricing, terms and conditions remaining the same until May 31, 2021.

MOTION was made by Councilor Forgue to AWARD an extension of IFB 2001-10 Low Sulfur Diesel and Gasoline awarded to Reichert & Sons Fuel Oil Inc to supply low sulfur diesel and gasoline (89 octane) at a price of \$0.085/gal over cost to May 31, 2020; seconded by Councilor W. Steere

Council Discussion: Councilor Henry questioned if we have done our due diligence to insure this

is competitive pricing. Councilor's expressed in the affirmative. Councilor Forgue stated he has a quote that shows this is a good price and will share that information should anyone have a question.

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - RECUSAL
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED 4-1

D. Contracts/Agreements: Authorization for Signature

1. Low Value Land Sale Agreement 2020 - Town of Gloucester & Country Title, LLC - Discussion and/or Action

Councilor G. Steere stated at the Town Council meeting of March 12, 2020 the Council agreed to authorize the Tax Collector and Finance Director to collect the necessary information to facilitate this sale process and forward to the Solicitor a contract for review. Councilor G. Steere stated that has been done and the Agreement is now before the Council.

Town Council Discussion: none

MOTION was made by Councilor Forgue to AUTHORIZE the Town Council President to sign the Low Value Land Sale Agreement 2020 between the Town of Gloucester and Country Title LLC; seconded by Councilor Reichert

Council Discussion: Councilor W. Steere questioned if this company is or has done sales for other communities. D. Brennan answered in the affirmative.

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

2. GASB 74/75 Actuary Report for 7/1/2019 - 6/30/2022 -Town of Gloucester & USI Consulting Company - Discussion and/or Action

Councilor G. Steere stated Council has received a memo from the Finance Director:

To: The Honorable Town Council Members
From: Diane L. Brennan, Finance, H/R Director

Memo: USI contract renewal

Date: May 4, 2020

Please find the contract for the GASB74 work to be performed by USI Consulting Company. This is the company that has provided annual updates to the town over the last several years. The amount of the initial contract is \$6,500 and the annual update is \$650 for the next two years. The contract period is for the audits dated 6/30/2020; 6/30/2021; and 6/30/2022.

USI has our profile information and is familiar with our population to provide this function.

I would recommend the council to approve this contract in the best interest of the town.

(End of memo)

Town Council Discussion: D. Brennan corrected the memo stating the initial contract is \$6,000 and the annual update is \$750.

MOTION was made by Councilor Forgue to AUTHORIZE the Town Council President to sign a contract between USI Consulting Company and the Town of Glocester for the GASB74 work; contract period to include the June 30, 2020, June 30, 2021, and June 30, 2022; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye

Councilor Henry - Aye

Councilor Reichert - Aye

Councilor W. Steere - Aye

Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

3. Advance Purchase #2 Fuel and Municipal Diesel - Town of Glocester & Reichert and Sons Fuel Oil, Inc. - Discussion and/or Action

Councilor G. Steere stated Council has received a memo from the Finance Director:

To: The Honorable Town Council Members

From: Diane L. Brennan, Finance, H/R Director

Memo: Advance Purchase #2 Fuel and Municipal Diesel

Date: May 4, 2020

We have received prices to lock in for #2 fuel and Premium Municipal Diesel. The lock in price is \$1.45 per gallon for #2 fuel to be used by the school and the town. The amount to be purchased is 60,000 gallons. The price to lock in for premium municipal diesel fuel is \$1.65 per gallon. The amount to be purchased is 6,000 gallons to be used by the town. The recommended vendor is Reichert & Sons Fuel Oil Incorporated of Chepachet, RI.

The cost of the advance purchase is \$116,700 and will require a 15% deposit of \$17,505.

I would recommend the council to approve this award as in the best interest of the town.

(End of memo)

Town Council Discussion: none

MOTION was made by Councilor Forgue to APPROVE the award of Advance Purchase #2 Fuel and Municipal Diesel at a price of \$1.45 per gallon for #2 fuel for 60,000 gallons and a price of \$1.65 per gallon for diesel fuel for 6,000 gallons from Reichert & Sons Fuel Oil Inc. at the advance purchase cost of \$116,700 with a 15% deposit of \$17,505; seconded by Councilor W. Steere

A correction was noted that the 6,000 gallons should be 18,000 gallons.

Councilor W. Steere withdrew his second, and Councilor Forgue withdrew his motion.

Councilor Henry questioned when the deposit would be payable, for clarity. D. Brennan stated she would authorize that payment when contract is signed.

MOTION was made by Councilor Forgue to APPROVE the award of Advance Purchase #2 Fuel and Municipal Diesel at a price of \$1.45 per gallon for #2 fuel for 60,000 gallons and a price of \$1.65 per gallon for diesel fuel for 18,000 gallons from Reichert & Sons Fuel Oil Inc. at the advance purchase cost of \$116,700 with a 15% deposit of \$17,505; seconded by Councilor W. Steere

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - RECUSAL
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED 4-1

E. Personnel

1. IT Department

a. Assign IT Personnel position title - Discussion and/or Action

Councilor G. Steere stated the Clerk has requested the Council consider assigning a title to Matt Floor to represent the work he does with the town's internet technology. Councilor G. Steere explained that Matt often has to sign on behalf of the town especially when attending cyber security training, authorizing employee training, and working towards maintaining the level of security needed. Councilor G. Steere stated there are no benefit increases proposed as a result of this title.

Discussion: none

MOTION was made by Councilor Reichert to ASSIGN the title "IT Director" to Matt Floor as the Town's current, on-site, IT facilitator; seconded by Councilor Forgue

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

2. Public Works
 - a. Public Works Bldg. & Facilities Supervisor - Consideration of Probationary to Permanent Full Time Position - Discussion and/or Action

Councilor G. Steere stated the period for a probationary hire is due to expire shortly and the Public Works Director has to determine if it is in the best interest of his department to transition that employee to a permanent employee or seek other candidates.

Councilor G. Steere stated the Town Council has received a request from the Public Works Director to not transition the current probationary employee.

Town Council Discussion: none

MOTION was made by Councilor Forgue to ACCEPT the Public Works Directors recommendation and not offer probationary employee, Jason Sirois, a permanent position with the Town of Gloucester; last day of service to be May 8th, 2020; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

- b. Action to fill position, (if needed) - Discussion and/or Action

MOTION was made by Councilor W. Steere to AUTHORIZE the Finance Director to advertise the position of Public Works Bldg. & Facilities Supervisor, review and interview candidates in conjunction with the Public Works Director, Town Council liaison or their designee, and one Town Hall Department Head. After this process 2-3 potential candidates will be recommended to the Town Council for final interview and possible appointment; seconded by Councilor Forgue

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

F. Recreation Department

1. Summer Programs and/or Action to fill Summer Appointments -

Diane Brennan and Robert Shields, Recreation Director stated they have been working to determine the summer recreation season.

R. Shields stated the state is hiring summer employees and feels he should go forward with hiring but noted that duties could change and be more interactive. R. Shields stated he would like authorization to go forward seeking hires and work on program ideas with a start date of June 28th. Councilor W. Steere asked if the proposed budget will support the proposals R. Shields is purposing. R. Shields responded in the affirmative and went on to explain some of the programs and ideas he is considering. D. Brennan agreed.

Councilor Forgue asked if it would be clear to staff they may have different duties when they are hired. R. Shields stated in the affirmative when hired this will be conveyed to them.

MOTION was made by Councilor Forgue to AUTHORIZE the appointments for Summer Recreation Programs 2020 in June 2020, done according to past practice; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

G. Boards and Commissions

1. Resignation - Discussion and/or Action

a. Conservation Commission - One Three year term to expire 1/2023

Councilor G. Steere stated the Clerk has received the resignation of James Houghton from the Conservation Commission to be effective March 13, 2020.

MOTION was made by Councilor W. Steere to ACCEPT the resignation of James Houghton, with thanks, from the Conservation Commission, effective March 13, 2020; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

2. Appointment - Discussion and/or Action

a. Conservation Commission - One Three year term to expire 1/2023

Councilor G. Steere stated Council has received a talent bank listing for this commission.

MOTION was made by Councilor Forgue to TABLE the appointment, to the Conservation Commission for a three year term to expire 1/2023; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye
Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

H. Letter of Support - Discussion and/or Action

1. Re: PL-566 Program: Woonasquatucket Flood Resilience

Councilor G. Steere stated that Karen Scott, Planner, has requested the town give its support to this program.

Karen Scott stated

MOTION was made by Councilor Forgue to AUTHORIZE the Town Council President to sign a letter of support regarding the PL-566 Program, Woonasquatucket Flood Resilience; seconded by Councilor Reichert

Council Discussion: none

Councilor President G. Steere requested the Clerk poll the council:

Councilor Forgue - Aye

Councilor Henry - Aye
Councilor Reichert - Aye
Councilor W. Steere - Aye
Councilor G. Steere - Aye

MOTION PASSED UNANIMOUSLY

VIII. Town Council Correspondence/ Discussion

Councilor G. Steere reviewed the Council correspondence received:

1. Councilor G. Steere stated a request was received from the North Smithfield School Committee asking for support of their resolution titled “Urging the Continued Appropriation of State & Local Revenues To Support Public Education”
2. Councilor G. Steere stated a request was received from the Smithfield School Department asking for support of their resolution titled “Resolution Urging the Continued Appropriation of State & Local Revenues to Support Public Education”
3. Councilor G. Steere stated correspondence was received from the Rhode Island Historical Preservation and Heritage Commission announcing its intention to give a Certified Local Government grant award to the Town of Glocester in the amount of \$13,700 to partially fund the Town's hiring of an architect to prepare architectural and engineering plans for all successful applicants of the Town's federally funded Historic Revitalization Subgrant Program.
4. Councilor Henry stated she had received a request from School Committeewoman Keeling seeking authorization to “decorate” in town for the High School graduates. Councilor Henry stated the plan hasn’t been formulated yet so she will wait until there is more information.

IX. Department Head Reports/Discussion

Councilor G. Steere stated if you are a Department Head that would like to report to Council please raise your hand in zoom or press *9 on your phone and Karen Scott will acknowledge each of you in turn.

A. J. Fecteau, Town Clerk:

1. stated her office has been working day and night processing mail ballot apps as a result of a statewide mail ballot mailing for the PPP to be held on June 2, 2020.
2. Noted change of venue for both the Financial Town Referendum and the PPP to the Ponaganset Middle School.

B. D. Brennan, Finance Director

1. stated that a representative from Poweroptions will come to the next Council meeting.

C. Chief DelPrete

1. stated that he had rec’d many applicants for dispatcher position and would be ready to make a recommendation at the next Council meeting.

X. Bds. and Commissions Reports/ Discussion

Councilor G. Steere stated any member of a Board or Commission that would like to report to Council should raise their hand in zoom or *9 on your phone and Karen Scott will acknowledge each of you in turn.

None

XI. Open Forum

Councilor G. Steere stated those wishing to provide comments may raise their hand on Zoom by either pressing the raise hand button on the app or by dialing *9 on your phone. Councilor G. Steere stated that each person should begin by stating your name and address for the record and when finished speaking you should mute yourself.

Discussion:

XII. Adjourn

MOTION was made by Councilor Reichert to ADJOURN at 10:04 p.m.; seconded by Councilor W. Steere

Meeting Adjourned.