

At a meeting of the Town Council holden in and for the Town of Gloucester on November 21, 2019:

I. Call to Order

The meeting was called to order at 6:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Walter M. O. Steere, III, Vice-President; William E. Reichert; Patricia Henry; and Julian (Jay) Forgue.

Also Present: Jean Fecteau, Town Clerk; Tim Kane, Town Solicitor; Susan Harris, Deputy Town Clerk; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Karen Scott, Town Planner; Robert Shields, Recreation Director; and Judith Branch, Director of Human Services.

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

Councilor G. Steere stated for the record: the persons to be discussed in closed session have been notified, per R.I. General Laws, and have chosen to have this discussion in Closed Executive Session.

IV. **MOTION was made by Councilor W. Steere to Convene** to Executive Session Pursuant to: R.I.G.L. 42-46-5 (a) (1) Personnel - Discussion and/or action

1. Job Interviews - Public Works Building & Facilities Supervisor
seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

V. Reconvene Open Session

A. Disclosure of votes taken or # of votes taken in Executive Session - Discussion and/or Action

Councilor W. Steere stated for the record that no votes were taken in Executive Session.

B. Consideration to Seal Minutes - Discussion and/or Action

MOTION was made by Councilor W. Steere to RECONVENE Open Session, **DISCLOSE** that no votes were taken; and to **SEAL** the minutes of Closed Executive Session pursuant to R.I.G.L. 42-46-5; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

VI. Open Forum - For Agenda Items
None.

VII. New Business

A. Personnel

1. Appointment (pending acceptance of offer)- Public Works Building & Facilities Supervisor- Discussion and/or Action

MOTION was made by Councilor Reichert to APPOINT Jason Sirois to the position of Public Works Building & Facilities Supervisor. Said position shall be an hourly position as defined for Dept. of Public Works employees in the “We are Gloucester Handbook” (Description of Work Week Section). At the end of a six month probationary period the Public Works Director will determine if the employee successfully completed the probationary period and advise the Human Resources Administrator of his determination. Said position will be compensated at an annual salary of \$60,000 with a standard benefit package; Effective date of hire shall be December 9, 2019 or at a date to be determined by the Human Resources Administrator; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

VIII. Resolution #2019-07 - Discussion and/or Action
“School Field Trip Funding Law”

Councilor G. Steere stated that the Council has received a request for support from the Exeter-West Greenwich Regional School Committee regarding funding for school field trips.

Councilor Henry explained that the former Commissioner of Education, who just left, put forth a new law changing how schools go about funding field trips. Councilor Henry stated that the way the law is written is that either the school has to pay for the field trip in totality, or it has to be 100% funded by the private sector. Councilor Henry stated that the School Committees and towns are writing Resolutions and she is asking the Town Council to adopt this Resolution prepared by Jean Fecteau, Town Clerk. Councilor Henry noted that our current region has funded zero field trips for the year. Councilor Henry commented that field trips are valuable to students and parents, giving them experiences that they would never have if they don't get them through the school.

The following Resolution was read into the record by Councilor Henry:

WHEREAS: The Gloucester Town Council strongly believes that it is important to enhance student's social and emotional well-being by encouraging field trips to help make strong connections with faculty and other students at school, and

WHEREAS: The Gloucester Town Council recognizes that special activities such as class trips, band and choral trips, and foreign travel exchange trips are often signature moments in a student's public school experience; and

WHEREAS: A ruling regarding funding field trips in Rhode Island schools, may have the unintended consequence of severely reducing, if not eliminating the types and number of extra-curricular opportunities that can be offered to public school students.

WHEREAS: The Gloucester Town Council fully supports equal opportunity for students to participate via a commitment to provide scholarships and aid so that the financial situation of a student does not present a barrier for that student to fully engage in activities supported by the district; and

NOW THEREFORE BE IT RESOLVED; the Gloucester Town Council respectfully supports any efforts by School Committees in Rhode Island to allow our students the opportunity to participate in class field trips.

George O. Steere, Jr.
Gloucester Town Council President

Jean M. Fecteau, CMC, Town Clerk

Dated this 21st day of November, 2019

Seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

IX. Public Hearings

- A. 24-HOUR VICTUALING LICENSE RENEWALS - Discussion and/or action
 - 1. Chepachet Deli & Catering, 842 Putnam Pike
 - 2. Harmony Kitchen, LLC, 401 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Valley Breeze/Observer on October 24th, Oct. 31st & Nov. 7th, 2019.

Councilor G. Steere DECLARED the Public Hearing Open and asked if anyone wished to speak regarding the renewal of these licenses.

Discussion: None.

Councilor G. Steere DECLARED the Public Hearing Closed.

Discussion: None.

MOTION was made by Councilor Forgue to GRANT of a 24-hour Victualing License to:

1. Chepachet Deli & Catering, 842 Putnam Pike
2. Harmony Kitchen LLC, 401 Putnam Pike

contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Fire and/or Police approval as needed; 4) current Health Department approval; 5) current Food Manager Certificate; and 6) a current Rhode Island Permit to Make Sales; these licenses shall be for the interior of the premise only and are valid from December 1, 2019 to November 30, 2020; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

B. VICTUALING LICENSE RENEWALS - Discussion and/or action

1. Aegean Pizza, 1195B Putnam Pike
2. Burrillville/Glocester Youth Soccer Association, 1407 Putnam Pike (Concession Stand)
3. Cady's Tavern, 2168 Putnam Pike
4. Chepachet Farms, 226 Tourtellot Hill Road
5. DePetrillo's Pizza & Bakery, 1153 Putnam Pike
6. Dino's Park N Shop, 1020 Putnam Pike
7. Dunkin Donuts, 1006 Putnam Pike
8. Gentleman Farmer Restaurant, 617 Putnam Pike
9. Glocester Little League, 1011 Putnam Pike (Concession Stand)
10. Harmony Corner Store, 365 Snake Hill Road
11. Harmony Lodge Restaurant, 102 Putnam Pike
12. Hill's Tavern and Grill, 417 Putnam Pike
13. Knight Farm, Farmers Omelette, 1 Snake Hill Road
14. Melody Hill Country Club, 55 Melody Hill Lane
15. Mr. Z's By The Lake, 2400 Putnam Pike
16. Pinewood Pub & Pizza, 16 Terry Lane
17. Tavern on Main, 1157 Putnam Pike
18. The Village Bean, 15 Money Hill Road

Councilor G. Steere stated that this Public Hearing was advertised in the Valley Breeze/ Observer on October 24th, Oct. 31st & Nov. 7th, 2019.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to be heard for or against the renewal of these licenses.

Discussion: None.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor Reichert to GRANT the RENEWAL OF, a Victualing License **to all applicants named above** contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3). Fire and/or Police approval as needed; 4) current Health Department approval; 5) current Food Manager Certificate; and 6) current Rhode Island Permit to Make Sales; these licenses shall be for the interior of the premise only and are valid from December 1, 2019 to November 30, 2020; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

- C. CLASS A - RETAILER - Discussion and/or action
 - 1. Christy's Liquors, Inc., Kevin J. Kitson, d/b/a Chepachet Village Wine & Spirits, 1116 Putnam Pike
 - 2. Kitson's Liquors, Inc., Lisa Kitson, d/b/a Kitson's Liquors, 677 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 28th & November 4th, 2019.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding these license renewals.

Discussion: None.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor Reichert to GRANT the RENEWAL of a Class A -

Retailer Liquor License to:

1. Christy's Liquors, Inc., Kevin J. Kitson, d/b/a Chepachet Village Wine & Spirits, 1116 Putnam Pike;
2. Kitson's Liquors, Inc., Lisa Kitson, d/b/a Kitson's Liquors, 677 Putnam Pike;

contingent upon: 1) payment of all Town taxes; 2) Building/Zoning approval as needed; 3) Fire and/or Police approval as needed; 4) current Rhode Island B.C.I. check ; 5) current Rhode Island Certificate of Good Standing; 6) current Alcohol Service Certification for all employees; 7) current Rhode Island Permit to Make Sales; 8) Per R.I.G.L., Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000. These licenses shall be for the interior of the premise only and are valid from December 1, 2019 to November 30, 2020; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

- D. CLASS B-V VICTUALER BEVERAGE LICENSES - Discussion and/or action
1. Harmony Lodge Restaurant, LLC, Michael Fournier, Catherine Hamill, d/b/a Harmony Lodge Restaurant, 102 Putnam Pike
 2. Tri State Golf, LLC, Jonathan Hoenig, Donald Hoenig, d/b/a Melody Hill Country Club, 55 Melody Hill Lane
 3. Agios, Inc., Panagiota Arsoniadis, d/b/a Gentleman Farmer Restaurant, 617 Putnam Pike
 4. Prickly Pear, Inc., William J. Kapanakis, d/b/a Pinewood Pub & Pizza, 16 Terry Lane, Units #9-13
 5. Tyo Ristaino, Corp., Stephen & Robin Tyo & Robert Ristaino, d/b/a Cadys Tavern, 2168 Putnam Pike
 6. Hill's Tavern and Grill, LLC, Albert L. Hill, Jr., d/b/a Hill's Tavern and Grill, 417 Putnam Pike
 7. Mr. Z's By The Lake, LLC, Nikolas Zarokostas, Stavros Zarokostas, d/b/a Mr. Z's By The Lake, 2400 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 28th & November 4th, 2019.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding these license renewals.

Discussion: None.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor Reichert to GRANT the Renewal of a Class B-V Victualer Beverage License to **all applicants named above**, contingent upon:

1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing, 6) current Rhode Island Permit to Make Sales, 7) current Alcohol Service Certification for all employees, 8) current copy of menu, 9) current Rhode Island B.C.I. check; 10) Per R.I.G.L., Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; these licenses shall be for the **interior of the premise only with the exception of:**

- 4) Prickly Pear, Inc., William J. Kapanakis, d/b/a Pinewood Pub & Pizza:
- 5) Tyo-Ristaino Corp., Stephen & Robin Tyo and Robert Ristaino, d/b/a Cady's:
- 6) Hill's Tavern and Grill, LLC, Albert L. Hill, Jr., d/b/a Hill's Tavern and Grill:

Stipulations of any outdoor consumption, service, and/or sales remain as previously granted.

these licenses are valid from December 1, 2019 to November 30, 2020; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

E. CLASS BT-TAVERN - Discussion and/or action

- 1. DLUM Restaurant, LLC , David Lumnah, d/b/a Tavern on Main, 1157 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 28th & November 4th, 2019.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to be heard regarding the license renewal.

Discussion: None.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor Reichert to GRANT the RENEWAL of a Class BT-Tavern License to: DLUM Restaurant LLC, David Lumnah, d/b/a Tavern on Main, 1157 Putnam Pike contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing, 6) current Rhode Island Permit to Make Sales, 7) current Alcohol Service Certification cards for all employees, 8) current copy of menu, 9) current Rhode Island B.C.I. check; 10) Per R.I.G.L., Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; this license shall be for the interior of the premise only and is valid from December 1, 2019 to November 30, 2020; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

F. CLASS B-V LIMITED - Discussion and/or action

1. Knight Farm, LLC, Joseph Iacofano, d/b/a Knight Farm, Farmers Omelette, 1 Snake Hill Road

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 28th & November 4th, 2019.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to be heard regarding the license renewal.

Discussion: None.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor Reichert to GRANT the RENEWAL of a Class B-V Limited License to Knight Farm, LLC, Joseph Iacofano, d/b/a Knight Farm, 1 Snake Hill Road; contingent upon: 1) Issuance of a valid Victualing License; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing; 6) current Rhode Island Permit to Make Sales; 7) current Alcohol Service Certification cards for all employees, 8) current copy of menu, 9) current Rhode Island B.C.I. check; 10) Per R.I.G.L., Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; this license shall be for the interior of the premise only and is valid from December 1, 2019 to November 30, 2020;

seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

G. (NEW) LIQUOR LICENSE

CLASS B-V VICTUALER BEVERAGE LICENSE - Discussion and/or action

1. Neutral Zone, Inc., William J. Kapanakis, d/b/a, Cedars Cigar Lounge, 16 Terry Lane, Unit #8

Councilor G. Steere stated that he first time this license was granted was in 2015. Councilor G. Steere explained that this applicant has come back for a new license each year since then because, per State Law, if the license requirements are not met within one year's time, the granting is null and void and the applicant has to reapply.

Councilor G. Steere stated that this Public Hearing was advertised in the Providence Journal Legal Ads on October 28th & November 4th, 2019 and abutters were notified.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding this application.

Discussion: Councilor G. Steere stated that the Council has received a letter from the applicant as he could not be present this evening:

Honorable Gloucester Town Council,

October 23rd, 2019

Neutral Zone, Inc. dba Cedars Cigar Lounge, a Rhode Island corporation, was issued approval for a Victualing License during the 2019 license year. I ask that the town extend the granting of this license into the next license cycle if we do not meet the required deadline for the renewals. We have not met all the requirements to be issued our class B liquor license that was granted for the 2019 license year and are reapplying for this license.

Thank you in advance for your time and consideration of this proposed business.

William J. Kapanakis

President

Neutral Zone, Inc

(end of memo)

Discussion: Councilor Henry asked if the Council did this last year. Councilor G. Steere replied that this is the fourth year that the Council has granted the license.

Councilor G. Steere DECLARED the Public Hearing CLOSED.

Discussion: None.

MOTION was made by Councilor Reichert to GRANT THE ISSUANCE OF a Class B-V Victualer Beverage License to: Neutral Zone, Inc., William J. Kapanakis, d/b/a, Cedars Cigar Lounge, 16 Terry Lane, Unit #8 contingent upon:

1) Issuance of a valid Victualing License for Unit #8; 2) payment of all Town taxes; 3) Building/Zoning approval as needed; 4) Fire and/or Police approval as needed; 5) current Rhode Island Certificate of Good Standing, 6) current Rhode Island Permit to Make Sales, 7) current Alcohol Service Certification for all employees, 8) current copy of menu, 9) current Rhode Island B.C.I. check, 10) Per R.I.G.L., Certificate of commercial, general-liability and property damage insurance for a minimum amount of \$300,000; this license shall be for the interior of the premise only and is valid from December 1, 2019 to November 30, 2020; seconded by Councilor Henry.

Discussion: Councilor Henry stated that is says we are granting it based on the fact that the applicant will meet all requirements, but noted that he is not meeting the requirements. Jean Fecteau, Town Clerk, stated that the applicant will have a year to finish the building and fulfill the requirements, adding that he does pay application and advertising fees each time. Councilor Henry stated that this was granted last year and asked if the applicant brought in all these things. J. Fecteau replied in the negative and stated that the license was not issued.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

H. ENTERTAINMENT LICENSE - Discussion and/or action

1. Harmony Lodge Restaurant, LLC, d/b/a Harmony Lodge Restaurant, 102 Putnam Pike
2. Prickly Pear, Inc., d/b/a Pinewood Pub & Pizza, 16 Terry Lane, Units #9-13
3. Tyo Ristaino Corp., d/b/a Cadys Tavern 2168 Putnam Pike
4. Hill's Tavern and Grill, LLC, d/b/a Hill's Tavern and Grill, 417 Putnam Pike
5. Mr. Z's By The Lake, LLC, d/b/a Mr. Z's By The Lake, 2400 Putnam Pike

Councilor G. Steere stated that this Public Hearing was advertised in the Observer/Valley Breeze on October 31, 2019.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding the license renewals.

Discussion: Councilor G. Steere stated that Mr. Hill has forwarded an email that states he would like to be considered for the same outdoor entertainment as last year. Discussion followed regarding whether outdoor entertainment is included as part of Mr. Hill's license. Jean Fecteau, Town Clerk,

stated if it is the Council's desire to expand his entertainment to outside, there is nothing in the proposed motion to allow for it. Councilor Henry stated that the motion states "for interior only". J. Fecteau noted that last year, during the granting of entertainment licenses, Mr. Hill had asked to have his permission extended to outside.

Sarah Malley, attorney for Albert Hill, stated that they are looking for outdoor to be part of the license. Councilor G. Steere stated that last year the Council granted outdoor entertainment and the applicant came back in for some Special Events. Councilor G. Steere stated his opinion that there was confusion on the applicant's part. Councilor G. Steere stated that by granting Special Events, that was not over and above the two (2) outdoor entertainments per month, and there were issues on several occasions.

Albert Hill, applicant, stated that he was asked by the Clerk to come in and give an explanation, which was called an excuse. A. Hill again explained that it was late in the season with no leaves on the trees so the sound carried more, and noted that when the second complaint was made, he terminated the event 45 minutes early. A. Hill stated that this is not an excuse, it is an explanation. A. Hill stated that having learned from that, he will not plan anything that late in the season and would be willing to forego October events.

Councilor Reichert commented that the Police had also responded for the establishment being open too late. A. Hill stated that it did happen, but it doesn't happen any more. Councilor Forgue stated that when this license was granted by the Council it was a trial. Councilor Forgue stated that Mr. Hill has been back before the Council on several occasions due to complaints.

Councilor W. Steere stated that we have several other businesses in Town for which there have been no complaints or issues. Councilor W. Steere expressed his opinion that this was a trial period, and the trial did not go well. Councilor W. Steere stated that he does not believe that there should be any outside entertainment as part of the license.

Councilor Henry commented that we would all be best served, including the applicant, if entertainment stayed inside the premises because the establishment is surrounded with residential. Councilor Henry stated that we should focus on this particular motion and as we get to Special Events, we can discuss it at that point. Councilor G. Steere agreed, stating that Special Event licenses require notification to the Town Clerk and the Police Department.

Councilor Reichert stated that A. Hill needs guidance and should come in each time he wants to have an event. Councilor Henry referred to a vendor fair with tents in the restaurant parking lot, which the Town Clerk, Police and Council were not aware of.

Councilor Forgue stated that the word "trial" is an important word and the Council wanted to see this work out. Councilor Forgue stated that the applicant has had three (3) strikes.

Councilor Henry pointed out that the Council is here to support the Town Clerk's office and A. Hill has put them in some precarious spots.

Councilor G. Steere stated that the Public Hearing is still open and asked if anyone wished to speak. Hearing none, Councilor G. Steere DECLARED the Public Hearing CLOSED.

MOTION was made by Councilor Henry to GRANT the RENEWAL of an Entertainment License to **all applicants names above:** contingent upon 1) Payment of all Town taxes; 2) Building/Zoning approval as needed; 2) Fire and/or Police approval as needed; these licenses are valid from December 1, 2019 to November 30, 2020 and are subject to the following stipulations:

1. That all entertainment be confined to the inside of the building,
2. That all windows on the premises are kept closed, but not permanently, and that doors are only opened for normal ingress and egress from the premises.
3. That all live entertainment cease at 1:00 a.m.
4. When there is live entertainment, the Town Council, at its discretion, may assign a supplemental police officer or officers at such time and in such a place as the Town Council deems appropriate and the license holder shall reimburse the Town of Gloucester for the expense of such police officer(s):

and any other reasonable conditions and restrictions as the Town Council may require.

seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

- I SPECIAL EVENT LICENSES - Discussion and/or action
 1. Robin Tyo, Tyo Ristaino Corp., d/b/a Cadys Tavern
Location: 2168 Putnam Pike, Gloucester, RI
Request for miscellaneous 2020
Outdoor Special Events

Councilor G. Steere stated that his Public Hearing was advertised in the Valley Breeze on October 31, 2019 and abutters were notified.

Councilor G. Steere DECLARED the Public Hearing OPEN and stated that this request is for the following events: 4 Outside acoustic music; 3 Bike/Car shows; 1 Bike/Car Wash; 4 Bike Runs; 2 Fund Raisers (14 total)

Discussion: For reference, Councilor G. Steere stated that last year the Council approved 7 Special

Events for 2019: 1 - daytime Bike Car Wash; 4 - Outside acoustic performance from 2:00 p.m. to 6:00 p.m. ; & 2 - daytime Bike shows.

Bruce Payton, of 26 Lake Washington Drive, complimented Robin and Steve Tyo on the great work they are doing at Cady's Tavern.

Councilor G. Steere asked if anyone else wished to speak. Hearing none, Councilor G. Steere **DECLARED** the Public Hearing **CLOSED**.

Discussion: Councilor W. Steere asked the applicant if she is still proposing the same time frame, 2:00 to 6:00, for the outdoor music. Robin Tyo replied in the affirmative and stated that last year, they only used one (1) of them. R. Tyo stated that the increase in the number of events is due to the Council's new guidelines regarding bike runs and fund-raisers.

Motion was made by Councilor Reichert to Approve Special Events for 2020 as follows: 4 Outside acoustic music; 3 Bike/Car shows; 1 Bike/Car Wash; 4 Bike Runs; 2 Fund Raisers (14 total): for Applicant: Robin Tyo, Tyo-Ristaino Corp., d/b/a Cadys Tavern: with the following stipulations:

- 1. The filing of an application 6 days prior to each event.**
- 2. Crowd management and parking plan filed with each application.**
- 3. No on-street parking allowed on Route 44.**
- 4. The approval of the Chief of Police and the Fire Chief.**
- 5. This approval may be rescinded by the Town Council for just cause.**
- 6. Alcohol is only allowed in previously approved areas.**
- 7. Compliance with the Special Event Ordinance.**

seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

2. Nikolas Zarokostas, Mr. Z's By The Lake, LLC, d/b/a Mr. Z's By The Lake
Location: 2400 Putnam Pike, Gloucester, RI
Request for miscellaneous 2020 Outdoor Special Events

Councilor G. Steere stated that this Public Hearing was advertised in the Valley Breeze on October 31, 2019 and abutters were notified.

Councilor G. Steere Declared the Public Hearing OPEN and stated that this request is for the following events: Youth & Adult sporting fund-raisers; motorcycle runs; car washes; bereavement fund-raisers; outside barbecues; car shows; motorcycle shows.

Discussion: Councilor G. Steere stated that Mr. Zarokostas has written a letter to the Clerk stating that a family obligation came up and that Mr. Zarokostas has stated he will provide all detailed drawings as to where the outdoor special events will take place and adhere to any stipulations.

Councilor G. Steere stated that the Clerk recommends Council continue this public hearing to December 5, 2019, at which time the owner will be in attendance.

Councilor G. Steere stated that this Public Hearing will be continued until the next meeting in December and asked there is anybody present who wanted to speak for or against this application tonight.

Discussion: none

MOTION was made by Councilor W. Steere to **CONTINUE** the Public Hearing for Nikolas Zarokostas, Mr. Z's By The Lake, LLC, d/b/a Mr. Z's By The Lake, Location: 2400 Putnam Pike, Glocester, RI, Request for miscellaneous 2020 Outdoor Special Events to December 5, 2019; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
 NAYS-0

MOTION PASSED

3. Albert Hill, Jr., Hills Tavern and Grill, LLC, d/b/a Hills Tavern and Grill
 Location: 417 Putnam Pike, Glocester, RI
 Request for miscellaneous 2020 Outdoor Special Events

Councilor G. Steere stated that this Public Hearing was advertised in the Valley Breeze on October 31, 2019 and abutters were notified.

Councilor G. Steere Declared the Public Hearing **OPEN** and stated that this request is for the following events: 8 Car shows; 2 vendor events; 10 outside fund-raisers; 3 car washes; 2 yard sales (25 TOTAL).

Councilor G. Steere asked if anyone wished to speak for or against this application.

Discussion: Jean Fecteau, Town Clerk, asked Tim Kane, Town Solicitor, if vendor events are allowed, would they also have to abide by the new MFE regulations. T. Kane replied in the affirmative, if they have food trucks. J. Fecteau addressed A. Hill, stating that if he is granted vendor events, there will be additional requirements and he should consult her office before scheduling any events.

Councilor Henry asked A. Hill what is his concept regarding yard sales. A. Hill replied that he has

a big parking lot and he would make it a community event, allowing people to display their goods. Councilor Henry asked A. Hill if he would be the promoter of these yard sales and vendor events. A. Hill replied in the affirmative, stating that he would “have a handle on it”. Councilor Henry commented that A. Hill’s business is a restaurant and bar. A. Hill stated that this is a way to welcome the community into his place to see what they are about.

Sarah Malley, attorney for the applicant, stated that there were problems with the past restaurant and there have been concerns from the citizens. S. Malley noted that this establishment is more family-friendly and these are events that are more attractive to the regular community.

J. Fecteau stated that we have a Yard Sale Ordinance which states that you can only have a yard sale at your private residence. J. Fecteau stated that she does not license businesses that wish to have yard sales, but refers them to the Building Official to determine if it is allowed in that zone.

Councilor Reichert stated that he is opposed to vendor events and referred to tents that have to be inspected by the Fire Department.

Councilor Forgue stated that people go to a restaurant if the food is good, not because there is a yard sale going on. Councilor Forgue stated that when there are so many moving parts, you have to concentrate on just a few things. Councilor Forgue stated that the business might be more profitable with less overhead and less exposure.

Councilor Henry asked how many Special Events were granted last year. Councilor W. Steere replied that A. Hill missed the application period by the time he established his business and the Council made some exemptions. Councilor Henry commented that the current request for 25 Special Events is a lot.

Councilor Forgue stated that the fact that A. Hill is before the Council not knowing what will be required alarms him. Councilor Forgue stated that A. Hill should have done the homework first, then decide if it is worth it.

Councilor W. Steere referred to the eight (8) car shows and asked when those would be. A. Hill replied on a weekly basis, possibly on a Thursday night in the summer. There was discussion regarding amplification at car shows.

Councilor W. Steere questioned the ten (10) outside fund-raisers requested. A. Hill explained that people come to him periodically to raise funds but he does not know in advance. Councilor Henry questioned if they are truly fund-raisers or just a way for people to get money. A. Hill gave the examples of the fund-raiser for the Fire Chief who passed away and fund-raisers they had for melanoma and Dana Farber.

Alan Gingell, of 2399 Putnam Pike, stated that he belongs to a local motorcycle association that holds fund-raisers at Cady’s Tavern and Hill’s Tavern. A. Gingell stated that they raised \$8,000 for

melanoma through Hill's Tavern and noted that Hill's donated all the food and part of the bar proceeds. Councilor Forgue stated that a lot of work goes into fund-raising and it is a wonderful thing to do, but there are other issues that need to be discussed.

Councilor W. Steere asked if A. Hill is looking for outside music at those fund-raisers. A. Hill replied that would be on a case by case basis. Councilor W. Steere asked Tim Kane, Town Solicitor, if outdoor amplification is part of Special Event licensing. T. Kane replied that he believes it is. Councilor G. Steere stated that we have deemed that acoustic music is not an issue, only amplified bands. A. Hill commented that he would like to have both. Councilor G. Steere stated that the Council does not want to grant this with the idea that there will be a band at every outside event because that will be a problem.

Councilor Forgue commented that June, July and August would be the best time to have outdoor events. A. Hill agreed.

Councilor Henry stated that she would like to remove the vendor events and the yard sales. Councilor Henry stated that she is all set with the car shows, fund-raisers and car washes. Councilor Forgue stated that car shows are fun and everybody is respectful, but a bike show might be a different story. Councilor Forgue pointed out that if people go to a car show at 5:00, they may go into the restaurant for food.

Councilor W. Steere agreed that car shows bring a type of clientele that does not tend to be raucous, but questioned the number of events requested. Councilor W. Steere stated that he does not feel comfortable regarding vendor events and yard sales.

Councilor G. Steere stated that the issue with the neighbors is amplified music outside and 6:00 p.m. would probably be better than 8:00 p.m.. Councilor G. Steere stated that he does not have a problem with the request if we eliminate vendor events and yard sales. Regarding amplified events, Councilor G. Steere stated that the Council could put a number on that. Councilor Forgue asked if we have to give him that many for the year if we do that. Councilor G. Steere replied that the Council and Police Chief would be notified before each event. Councilor W. Steere noted that a Special Event application would have to be filed, whether it is amplified or not.

Councilor Forgue referred to the number of events requested and asked the applicant how he will be able to coordinate all of it. Councilor G. Steere stated that the applicant may not use all of them. A. Hill pointed out that A & W has a car show every Tuesday, for a total of 14. Councilor G. Steere again stated that the problem is with outdoor amplification, not so much with having a car show every week.

Councilor W. Steere stated that if events are granted to different businesses and they have them at the same time, it could be problematic concerning Public Safety.

Susan Harris, Deputy Town Clerk, stated that once the Council grants the number of events and the

stipulations, it will be A. Hill's responsibility to come in to the Clerk's office six (6) days prior to each event to obtain an application for that particular event. S. Harris further stated that Police and Fire will have to be notified and she does not know if logistically that will be feasible, based on the number of events the applicant is requesting.

Councilor Reichert noted that car shows usually have a DJ and he suggested that there be a stipulation that the amplification be kept down. Councilor W. Steere also expressed concern about amplification at car shows. Councilor W. Steere further stated that the Council must decide the frequency of outdoor amplification at these Special Events. Councilor W. Steere advised the applicant that at any time, for any reason, the Council can say they are not having any more.

Councilor G. Steere DECLARED Public Hearing CLOSED.

Motion was made by Councilor Reichert to Approve Special Events for 2020 as follows: 5 Car shows; 5 outside fund-raisers; 3 car washes; for Applicant: Albert Hill, Jr., Hills Tavern and Grill, LLC, d/b/a Hills Tavern and Grill: with the following stipulations:

- 1. The filing of an application 6 days prior to each event.**
- 2. Crowd management and parking plan filed with each application.**
- 3. No on-street parking allowed on Route 44.**
- 4. The approval of the Chief of Police and the Fire Chief.**
- 5. This approval may be rescinded by the Town Council for just cause.**
- 6. Alcohol is only allowed in previously approved areas.**
- 7. Compliance with the Special Event Ordinance.**
- 8. Outdoor amplified music is allowed one Saturday or Sunday per month, from 2:00 pm to 6:00 pm, total of four (4) events, June, July, August and September. Car shows with a DJ, between the hours of 4:30 pm and 7:30 pm, will be allowed.**

; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

- X. Consent Items - Discussion and/or Action
 - A. Approval of Town Council Regular meeting minutes of November 7, 2019 & Special Meeting minutes of November 13, 2019
 - B. Tax Assessor's Additions & Abatements -October 2019
 - C. Finance Director's Monthly Report - October 2019

MOTION was made by Councilor Henry to APPROVE the Town Council regular meeting minutes of November 7, 2019, to **TABLE** the approval of the minutes of the Special Meeting of

November 13, 2019; to **APPROVE** the Tax Assessor's Additions to the 2019 Tax Roll in the amount of \$20,301.92; Abatements to the 2019 Tax Roll in the amount of \$4,628.86; the 2018 Tax Roll in the amount of \$1,673.65; the 2017 Tax Roll in the amount of \$197.30; and to **ACCEPT** the Finance Director's Report of October 2019; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Fergie
NAYS-0

MOTION PASSED

XI. Unfinished Business

A. Land Trust - Discussion and/or Action

1. Appointment

a. One unexpired Five year term to expire 2/2023

Councilor G. Steere stated that the Chairman has recommended James Giarrusso to fill the position.

MOTION was made by Councilor Reichert to APPOINT James Giarrusso to Position #4 of the Land Trust, for a term to expire 2/2023; seconded by Councilor Fergie.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Fergie
NAYS-0

MOTION PASSED

XII. New Business

A. Authorization to Sign - Discussion and/or Action

1. R.I.D.E.M. Recreation Development Grant Application

MOTION was made by Councilor Reichert to AUTHORIZE the Town Council President to sign for submission the R.I.D.E.M. 2020 Recreation Development Grant application to be used for improvements to Gloucester Memorial Park and to confirm that the required match funds are available in the Town of Gloucester FY 19-20 budget; seconded by Councilor Fergie.

Discussion: Karen Scott, Town Planner, explained that she has worked with the Recreation Director, the Senior Center Director, the Director of Public Works and Councilor Henry and have come up with a proposal as follows:

A new playground, with age-appropriate equipment and accessible ground cover would be moved to the current location of the skate park, which would be removed.

The basketball courts would be redone and reconfigured to have one (1) full-length court and two (2) half-courts. Robert Shields, Recreation Director, explained the court setup and stated that it would allow more space for the playground area.

A bocci court would also be installed between where the current bleachers are for the main field and behind the current playground. K. Scott noted that the bocci court would be within walking distance from the Senior Center. Councilor Forgue asked what are the dimensions of the court. K. Scott replied that 35' by 80' is the full footprint, including benches on the side. Councilor Forgue asked if the court should be bigger, since it is close to the Senior Center and many seniors play bocci. K. Scott stated that she is just giving the Council information and any of the elements can be discussed and changes considered.

K. Scott stated that the fourth element would be to open up the pedestrian access from the Town's right-of-way between Putnam Pike and the back side of the park. K. Scott stated that it now looks like someone's driveway and they wish to install signage and move the path away from the house at the end of the driveway. K. Scott stated that this plan will be discussed with the neighbors.

K. Scott stated that the final element is signage at the pedestrian entrance, the main entrance and internal to the park. K. Scott noted that this project is bigger than what the Public Works Department could take on, so a significant portion of this will be dedicated to engineering and site work, which will have to go out to bid. K. Scott further stated that there would be a request in the coming year's budget because this would probably be a build-out over two (2) years.

Councilor Henry stated that Gloucester Memorial Park is in need of some TLC and hopes that, if we get this grant, the Council will look at the budget and put some money towards this as well. K. Scott stated that other things discussed were a picnic area, parking and a walking trail, but we didn't have the budget for that. Councilor Henry stated that we want to make the park diverse and useful to the entire community and all age levels.

Councilor G. Steere stated that there was discussion with Gloucester Little League about using these fields and asked if this changes anything for these two (2) fields behind the Senior Center. K. Scott replied that in her research and the grant workshop she attended, she learned that things that charge a fee or limit the hours that anyone could walk in and use it are not as successful as things that are just open to the public.

Councilor W. Steere asked when we could realistically expect to hear if we are awarded this grant. K. Scott replied that the grant applications are due in early December and we would hear in the Spring if we are successful.

Councilor Henry noted that sun shades were cut out of this project for budget reasons, but she hopes that we have the funding for it because more people would go there if there was a way to get out of the sun. K. Scott stated that there will be some covered areas in the playground.

Councilor W. Steere asked if thought was given to security cameras in this plan. K. Scott replied that it was brought up by the Recreation Commission but it was not talked about as part of this plan. There was discussion regarding where this would be included in the budget. Councilor W. Steere expressed his opinion that if we make this kind of investment in the park, we would need security cameras. There was agreement among the Council members.

Councilor W. Steere asked what is the approximate number that the Town would need to supply with this plan as it is. K. Scott replied \$37,000, in addition to what we already have set aside.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

B. Award of Bid - Discussion and/or Action

1. R.F.P. 2020-01 Chepachet Village Revitalization Plan

Councilor G. Steere read the following recommendation from the Finance Director:

To: Honorable Town Council Members
From: Diane L. Brennan, Finance Director
Memo: Award of 2020-01 Chepachet Village Revitalization Plan
Date: November 21, 2019

The Town of Gloucester advertised for RFP 2020-01 Chepachet Village Revitalization Plan in the Valley Breeze on September 18, 2019. The specifications were also available on the Town website. Five sealed proposals were received and opened on Monday, October 21, 2019 by the Board of Contracts. The proposals are as listed:

Civic Moxie	1 Holden Street #218, Brookline, MA 02445	\$59,970
Weston Sampson	100 Foxborough Blvd., Foxborough, MA 02035	54,525
Harriman Assoc	46 Harriman Dr., Auburn, ME 04210	59,750
McCabe Ent	12 Primrose St., Boston, MA 02131	57,950
Goman & York	1137 Main St., East Hartford, CT 06108	57,450

The board of Contracts and Purchases met on November 13, 2019 to make a recommendation to the council on the proposals.

Planning Department Director, Karen Scott, noted the differences in the proposals based on the request and the intended outcome of the project. Her recommendation to the board was to award to Civic Moxie.

The board voted to recommend Civic Moxie of Brookline, MA at a price of \$59,970 to the council with the director providing an additional memo regarding the noted differences in vendors. The vote was unanimous.

The funds for the project are to be from the Community Development Block Grant program. The stated provided approval for the use of \$60,000 of the funds currently on hand.
(End of memo)

Councilor G. Steere read the following memo from Karen Scott:

To: Board of Contracts
From: Karen Scott, Town Planner
Date: November 18, 2019
Re: Chepachet Village Revitalization Plan

Five (5) responses to the Chepachet Village Revitalization Request for Proposals were received. I reviewed the proposals using the scoring criteria that were published in the RFP which included project understanding, qualifications and experience, performance record, timeline and cost. The most heavily weighted criteria were project understanding and qualifications.

After thoughtful evaluation, I would recommend the hire of Civic Moxie for this project. I believe that they had the best understanding of the project as a whole. It was clear that they understood that we were looking to compile a 5 year targeted implementation program to build on all previous planning efforts and not beginning a new planning process. This was illustrated, in part, by their proposal to conduct specific interviews with up to 20 property and business owners and facilitate business owner focus groups, which really speaks to the targeted implementation approach we are looking for. In addition, their proposal outlined priority strategies for the planning process including historic preservation and adaptive reuse, attracting complimentary businesses, pedestrian connectivity and traffic and parking management. Their streamlined timeline of 4.5 months was also the most appealing of all the respondents.

The multi-disciplinary project team that they compiled exactly aligns with the needs of this project. The project lead, CivicMoxie, has vast experience in downtown revitalization and focus on plans that lead to action. The principal of the firm has been an MIT professor in the area of revitalization of main streets for over a decade. The team also includes Karl F. Seidman Consulting Services which specializes in developing and implementing economic development strategies and financing of real estate development projects, specializing in commercial district revitalization. The third component of the team is Jeffrey Gonyeau Preservation Services, a historic preservation consultant. This team of unique specializations, more than any other respondent, ensures that all aspects of revitalization that are important to Chepachet will be thoroughly analyzed and addressed.

The budget for this project was a maximum of \$60,000 and this bid came in below that amount.

Thank you for your consideration.

(End of memo)

MOTION was made by Councilor Forgue to AWARD R.F.P. 2020-01 Chepachet Village Revitalization Plan to Civic Moxie of Brookline, MA at a price of \$59,970; seconded by Councilor Reichert.

Discussion: Councilor W. Steere noted that the Council in Brookline has just banned any buildings that use fossil fuels for heat. Councilor W. Steere stated that hopefully they won't come back with any recommendations like that.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

C. Town Property "Simas Property" (Stone Dam & Snake Hill Roads)

1. Name of Property - Discussion and/or Action

Discussion: Councilor G. Steere stated that there is a recommendation for "Glocester Stone Dam Recreation Area". Jean Fecteau, Town Clerk, stated that she has done some research and one of the lots has had multiple owners and the others have had only one (1) or two (2) owners. J. Fecteau stated that we don't typically name properties for people unless the properties were bequeathed or given to the Town. J. Fecteau noted that we paid for this property.

Councilor G. Steere asked if anybody had any suggestions. Councilor Forgue recommended "Veterans Memorial" or something to that effect. After further discussion, there was Council consensus to name the property "Glocester Veterans Memorial Recreation Area".

MOTION was made by Councilor W. Steere to name the property located at Stone Dam Road & Snake Hill Road, also known as Assessors Plat 12, Lots 71A, 92, & 93, Glocester Veterans Memorial Recreation Area; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

2. Extent of and vote on passing Stewardship to Conservation Commission - Discussion and/or Action

Councilor G. Steere stated that the Conservation Commission currently has stewardship of the Williams Mills property. Councilor G. Steere further stated that the Rules & Regulations are adopted by them every year and then forwarded to Council for approval. Councilor G. Steere asked if that is what we want to pass on to them for this property. Councilor W. Steere stated that the Conservation Commission has done a good job with regard to Williams Mills.

Roy Najecki of the Conservation Commission stated that this was discussed at their last meeting and voted in favor of accepting stewardship if we wish to issue hunting permits on this parcel as we do with Williams Mills. R. Najecki suggested avoiding the word "conservation" because that could be construed as putting an easement on the property.

Councilor G. Steere asked if the Commission is willing to take on stewardship, not just specifically for hunting. Jim Houghton, chair of the Conservation Commission, suggested a Council member attend the next Conservation Commission to discuss what the responsibilities are. Councilor Forgue stated that he will attend as the liaison to the Conservation Commission.

J. Fecteau stated that the Council wanted to amend the Code of Ordinance to include this property for hunting and asked if we could have a First Reading without a formal action for someone to take over the stewardship of the property with regard to just hunting. R. Najecki stated that the Conservation Commission has already agreed to accept stewardship concerning hunting.

There was discussion concerning what types of hunting should be allowed. R. Najecki stated that on the Williams Mills property, hunting is allowed with archery, black powder and shotgun. R. Najecki asked if the Council wished to restrict the hunting on the new property. Councilor W. Steere stated that there are more people around and is concerned about shotgun hunting. R. Najecki agreed that, due to the 500 foot range for shotgun and black powder, it would be problematic, but the 200 foot range for archery would not impact the property. Councilor W. Steere suggested restricting it to archery for the remainder of the hunting season and revisit it next year. J. Fecteau noted that the Code of Ordinance will have to be amended and it probably won't make it for this year, but the Council can have discussion at the Public Hearing regarding any restrictions they wish to place.

MOTION was made by Councilor Reichert to ASSIGN hunting stewardship of the Gloucester Veterans Memorial Recreation Area property, also known as A.P. 12, lots 92, 93 & 71A, located at Snake Hill Road and Stone Dam Road to the Conservation Commission. Said stewardship shall be for the overall management of hunting rules & regulations of the property; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
 NAYS-0

MOTION PASSED

D. Gloucester Code of Ordinance - 1st Reading - Discussion and/or Action

1. Proposed Amendment to Chapter 221-5, Parks & Recreation Areas, Firearms
Chapter 221 Parks & Recreation areas, Article 1. Recreation Areas, 221-5. Firearms is proposed to be amended as follows:

Councilor G. Steere stated that the use of any firearms or bows and arrows is prohibited in all recreation areas, excepting Assessors Plat 2, Lot 13, known as Williams Mills Conservation Area **and Assessors Plat 12, Lots 71A, 92, & 93, known as Gloucester Veterans Memorial Recreation Area.** Councilor G. Steere stated that hunting will be subject to any rules and regulations adopted by the managing authority,

MOTION was made by Councilor Henry to SET a Public Hearing for January 16, 2020 for the consideration of an amendment to the Gloucester Code of Ordinance, Chapter 221-5; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

E. Boards & Commissions

1. Economic Development Commission

- a. Approval of web site content, independent email address & news briefs (format or content) - Discussion and/or Action

Councilor G. Steere read the following memo from Jean Fecteau, Town Clerk: “ When I was asked for media “freedom” from the Board, I hesitated because I do not know if their concepts are consistent with the Town Council’s, as I have not seen or heard any updates on the charge Council gave them, therefore , I advised them to seek approval from the Town Council.”

MOTION was made by Councilor Reichert to AUTHORIZE the Economic Development Commission to create news briefs, web site content and maintain an independent email address; seconded by Councilor Forgue.

Discussion: Diana Seaver, Chair of the Economic Development Commission, stated that the proposal is to get in touch with the television stations and newspapers to ask them to come and film the Candlelight Shopping event. Councilor Henry asked if this is to use Economic Development to market our events. D. Seaver replied that this is the first one they want to try to see how it goes. Councilor Henry suggested that the Economic Development Commission work hand in hand with the Recreation Commission or the Historic District Commission because they are doing the events. D. Seaver stated that they will work with the Gloucester Business Association. Councilor W. Steere pointed out that the GBA is not a town organization. D. Seaver stated that they want to get permission from the Town Council to work with the Historic District Commission because they coordinate with the EDC.

Councilor W. Steere asked if they will be doing any social media and questioned the reference to “email address”. D. Seaver replied that Mouseworks would provide a different email address because the members don’t want their personal email addresses on the website. D. Seaver stated that she would get the emails and decide who to forward them to.

Charlie Wilson stated the reason for this is because when someone new comes into town, they want a chance to talk to someone about bringing a business into town, and this would allow the EDC to determine their needs.

Councilor W. Steere stated that his concern is that boards and commissions don't negotiate and the EDC may give someone the idea that a business would be great but the Council may not agree. D. Seaver stated that they would send them to Planning or Building for direction. C. Wilson stated that they would meet them to make sure they are talking to the right people.

Councilor Forgue stated this would give the EDC the opportunity to educate potential business owners and show them around town. Vin Lepore stated that part of their charge is to promote Gloucester and they want to provide access to the Commission so they can show them the proper channels. V. Lepore commented that if we want people to come to town, we have to show them the best of the town. Councilor Forgue stated that this would attract people who appreciate the historic value of our town.

Councilor G. Steere expressed his opinion that this would be great and would give somebody a way to ask questions and be pointed in the right direction.

Councilor W. Steere stated that he agrees that releases will have to be approved by the Council prior to distribution because they represent the Town of Gloucester. Discussion followed regarding how proposed press releases will be transmitted and approved by the Council. Councilor Henry stated that the Scarecrow Festival is sponsored by Grange, so they should be responsible to put it out to the media and the Council does not need to approve that. Councilor G. Steere stated that Candlelight Shopping is no different from any other event for which someone puts an ad in the Bargain Buyer; it's just a press release. V. Lepore stated that the press release will go through the EDC because they have all the contacts. V. Lepore commented that the big picture is that they want to promote Gloucester.

Councilor Henry stated that the press release belongs to whomever owns the event. V. Lepore stated that GBA's Trick or Treat event had a press release on the Town's website. Councilor W. Steere noted that the Council approved that event. V. Lepore stated that the Council approved the event, not the press release. Councilor G. Steere stated that the Council also approved Candlelight Shopping, so he does not see a problem with a press release.

Jean Fecteau, Town Clerk, stated that the only thing she questions is that on the second page, it lists the businesses in Town that are contributing, and she doesn't think the Town wants to advertise just for certain businesses. Charlie Wilson stated that it could be taken out of this press release.

Councilor Henry stated that press releases have to be immediate and she feels that if they have to wait to be approved by the Council, it would defeat the purpose. Councilor W. Steere stated that he understands that but what happens if a release goes out and it does not fit with the Council. Councilor Forgue suggested that the Town Clerk review the releases. J. Fecteau stated that if it is a particular group having an event, could they put a disclaimer that it is not the Town Council's press release and put it on the Town's website. Tim Kane, Town Solicitor, replied that would not be unusual in other towns; they have links to other organizations. Councilor Henry suggested doing this on a trial basis and stated that they only have the best interests of the Town.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

F. Union Contract Ratification:

1. Local Union #1322 - Police Department Civilian Employees - Discussion and/or Action

MOTION was made by Councilor Forgue to TABLE the ratification of a successor agreement between the Town of Gloucester and Local Union #1322, Police Department Civilian Employees for the period 7/1/2019 to 6/30/2022; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

G. Senior Center Survey - Discussion and/or Action

Councilor G. Steere stated the Council has received a survey the Senior Center Director and Planner worked on and if Council agrees with survey they would like to send it out with elderly exemption applications in December.

MOTION was made by Councilor Forgue to APPROVE the survey Gloucester Senior Center Survey 2020 and authorize the survey be included in the December mailing of Senior Exemption letters; seconded by Councilor Reichert.

Discussion: Councilor W. Steere asked if this addition would increase the cost of postage. Karen Scott, Town Planner, replied in the negative.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

H. Candlelight Shopping - Police Details - Discussion and/or Action

MOTION was made by Councilor Forgue to AUTHORIZE the expenditure of funds from the Town Council Contingency Fund to cover the cost of a police detail, not to exceed \$300.00, for one of the three Candle Light Shopping nights; seconded by Councilor Henry.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

XIII. Town Council Correspondence/ Discussion

- A. Councilor G. Steere stated that a letter was received from the ACLU requesting that we repeal Section 157-2(E) of the municipal code dealing with public intoxication. Tim Kane, Town Solicitor, stated that he will check the underlying statute and make a recommendation to the Council.
- B. Councilor G. Steere stated that the Council received a note from the Budget Board stating that they have reviewed the first quarter revenues and expenses, which are within the normal parameters.
- C. Councilor G. Steere stated that a letter was received from the Department of Business Regulations stating that they are amending their rules and regulations pertaining to medical marijuana.
- D. Councilor G. Steere stated that the Council is copied on a letter from the Harmony Fire Department to the residents of the Waterman Lake Association regarding fire hydrants and cisterns that the Fire Chief is proposing.
- E. Councilor G. Steere stated that a note was received from Rep. David Place acknowledging the Resolution the Council adopted regarding the Hawkins Dam project.
- F. Councilor G. Steere stated that a Resolution was received from the Smithfield School Department regarding school field trips, which the Council passed earlier tonight.
- G. Councilor G. Steere stated that a note was received from Donald Richard Rossi, Eagle Scout, thanking Councilor Fogue for attending the ceremony and presenting him with a Resolution.
- H. Councilor G. Steere stated that he had another phone call from the lady that sent a letter previously regarding the elderly tax exemption. Councilor G. Steere explained that she moved out of town for 2 ½ years. Councilor G. Steere noted that the Ordinance states that there will be no exception.
- I. Councilor Reichert stated that Ryan Dansereau has requested a stop sign on Lake View Drive coming out onto Keach Dam Road. This will be referred to the Safety Commission.

XIV. Department Head Reports/Discussion

None.

XV. Bds. and Commissions Reports/ Discussion

- A. Councilor W. Steere asked if the Land Trust has done any research on grants for the dam project since the last meeting. Councilor W. Steere stated that he also has a question regarding a decision that was made at their last meeting pertaining to volunteers. Councilor W. Steere stated that he would like to send an email to the chair regarding these matters. There was Council consensus that Councilor W. Steere will contact the Land Trust chair.

XVI. Open Forum

None.

XVII. **MOTION** to Convene to Executive Session Pursuant to:

- A. R.I.G.L. 42-46-5 (a)(2) Collective Bargaining - Contract Negotiations - Discussion and/or action
1. Local Union #1322 - Town of Gloucester Clerks

MOTION was made by Councilor W. Steere to ADJOURN Closed Executive Session, seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

XVIII. Reconvene Open Session

MOTION was made by Councilor W. Steere to RECONVENE Open Session; Disclose that no votes were taken; and SEAL the minutes of Closed Executive Session; seconded by Councilor Forgue.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED

XIX. MOTION was made by Councilor W. Steere to Adjourn at 10:55 p.m.; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES- G. Steere, W. Steere, Reichert, Henry and Forgue
NAYS-0

MOTION PASSED