

At a meeting of the Town Council holden in and for the Town of Gloucester on June 15, 2017:

I. Call to Order

The meeting was called to order at 7:30 p.m.

II. Roll Call

Members Present: George O. (Buster) Steere, Jr., President; Edward C. Burlingame, Vice-President; Walter M. O. Steere, III and William E. Reichert.

Member Absent: Patricia Henry

Also present: Jean Fecteau, Town Clerk; Tim Kane, Town Solicitor; Susan Harris, Deputy Town Clerk; Joseph DelPrete, Chief of Police; Diane Brennan, Finance Director; Gary Treml, Director of Public Works; Karen Scott, Town Planner; Anthony Parrillo, Recreation Director, and Judy Branch, Director of Human Services

III. Pledge of Allegiance

The Pledge of Allegiance was recited.

IV. Open Forum - For Agenda Items

None.

MOTION was made by Councilor W. Steere to MOVE Item E.1.b, Resignations, Parade Committee and Item E.2.b, Appointments, Parade Committee, to this point of the agenda; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

b. Parade Committee (2 positions)

Councilor G. Steere stated that the Council has received the resignations of Stephanie and Kevin Westgate from the Parade Committee.

MOTION was made by Councilor W. Steere to ACCEPT, with thanks, the resignation of Stephanie Westgate from the Parade Committee; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

MOTION was made by Councilor Reichert to ACCEPT, with thanks, the resignation of Kevin Westgate from the Parade Committee; seconded by Councilor Burlingame
Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

b. Parade Committee (Position #3 & #7 voting members)

Councilor G. Steere stated that the Clerk has received word from the Chair that he would like Alternate #2, Gerard Drouin, moved to position #3 and Cheryl Guertin appointed to position #7 (her talent bank application was received and filed).

MOTION was made by Councilor Reichert to MOVE Alternate Parade Committee member, Gerard Drouin, to voting position #3; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

MOTION was made by Councilor Reichert to APPOINT Cheryl Guertin to the Parade Committee, voting position #7; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

V. Public Hearing

A. Gloucester Code of Ordinance

1. Proposed Amendment to: Chapter 221, Parks and Recreation Areas

Addition: ARTICLE III, The Pavilion at Kent Field, §221-18. Regulations

Discussion and/or action

Councilor G. Steere stated that this Public Hearing was advertised in the Observer on June 1, 2017.

Councilor G. Steere DECLARED the Public Hearing OPEN and asked if anyone wished to speak regarding the proposed regulations.

Councilor W. Steere stated that at the last meeting there was discussion regarding not allowing parking for commuters and stated that this should be in the regulations because those that park in back of the Town Hall will want to park at the pavilion. Councilor Reichert asked how many commuters park behind Town Hall. Jean Fecteau, Town Clerk, replied approximately three (3) per day. Councilor W. Steere stated that he does not want them to move to the pavilion. There was

Council consensus to add “No Commuter Parking” to the proposed regulations.

Councilor G. Steere asked if anyone else wished to speak. Hearing none, Councilor G. Steere CLOSED the Public Hearing.

Discussion: None.

MOTION was made by Councilor W. Steere to ADOPT the amendment to the Gloucester Code of Ordinance, Chapter 221, Parks and Recreation Areas, with the addition of Article III, The Pavilion at Kent Field, §221-18 Regulations, with the addition of Item *P. No Commuter Parking*; effective upon passage; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
 NAYS - 0

MOTION PASSED

VI. Consent Items - Discussion and/or action

1. Approval of Town Council meeting minutes of June 1, 2017
2. Tax Assessor’s Additions & Abatements - May 2017
3. Finance Director’s Report - May 2017

MOTION was made by Councilor Reichert to APPROVE the Town Council meeting minutes of June 1, 2017; to APPROVE the ADDITION to the 2016 Tax Roll in the amount of \$56.29; and to ACCEPT the Finance Director’s Report for May 2017; seconded by Councilor Burlingame.

Discussion: Councilor W. Steere stated that he will recuse himself because he was not present at the meeting.

Councilor W. Steere stated that he read the minutes of the last meeting regarding a Council member contacting a property owner concerning signs and commented that this is not in the Council’s purview as there are department heads to handle these things. Councilor W. Steere noted that the Council member is not here, therefore he would like to discuss the matter at the next Council meeting. Councilor G. Steere stated that it will be placed on the next agenda.

VOTE: AYES - G. Steere, Burlingame and Reichert
 NAYS - 0
 RECUSAL - W. Steere

MOTION PASSED

VII. Unfinished Business

- A. Sign - The Pavilion at Kent Field
 1. Determine type & style of signage - Discussion and/or action

Charlie Wilson, Chair of the Historic District Commission, reported that he has forwarded one (1) quote to the Town Council and there are two (2) more that should be in within a week or so. Councilor G. Steere stated that we have to wait until we get the other bids before going any further. Councilor G. Steere noted that the GBA is still interested in helping with the funding of the sign.

C. Wilson stated that as soon as he receives the information, he will bring it to the Town Clerk and ask her to transmit it to the Council electronically.

2. Determine funding source & Authorization to purchase - Discussion and/or Action

MOTION was made by Councilor W. Steere to TABLE the Sign at the Pavilion at Kent Field until the meeting of July 20, 2017; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

B. Boards & Commissions

1. Appointment - Discussion and/or action

- a. Local Board of Appeals for Building Code - 5 year term

Councilor G. Steere stated that the Clerk has called the member up for re-appointment and has sent a message via regular mail which was not returned by the Post Office. The Clerk requests that Council table the appointment.

MOTION was made by Councilor Burlingame to TABLE the re-appointment to the Local Board of Appeals for Building Code; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

C. Hamilton Right of Way - Discussion and/or action

Councilor G. Steere stated that the Clerk has received a request from Linda Minisce to remove this item from Council's agenda for the time being. The Clerk stated that Ms. Minisce stated that if and when she needs assistance she will come back to Council.

MOTION was made by Councilor Reichert to REMOVE from the Table: Item C. Hamilton Right of Way; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

VIII. New Business

A. Gloucester Code of Ordinance

1. 1st Reading for a Proposed Amendment to:
Chapter 247 Taxation, Article III: Exemption for Elderly and Disabled
Persons - Discussion and/or action

Councilor G. Steere stated that the Clerk has informed the Council that more work is needed to the proposed amendment before it can be presented for a first reading and she is requesting this reading be tabled to July 20th, 2017.

Discussion: None.

MOTION was made by Councilor Burlingame to TABLE the 1st Reading for a Proposed Amendment to: Chapter 247 Taxation, Article III: Exemption for Elderly and Disabled Persons until the Town Council meeting of July 20, 2017; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

2. Set Public Hearing Date - Discussion and/or action

No Action needed.

B. Gloucester Memorial Park - Discussion and/or action

1. Skate Park - Graffiti (vandalism) & Security Controls
2. Tennis Courts - Discussion and/or action
Current condition, future plan & time frame for repair

Councilor G. Steere stated that Councilor Henry has asked Gary Treml, Director of Public Works, to give the Council an overview of the work that is to be done at Gloucester Memorial Park.

Gary Treml reported that the graffiti at the Skate Park has been painted over and an aluminum piece has been added to the side of the ramp. G. Treml further stated that the vertical cracks in the ramps have been filled in with caulking. Regarding security control, G. Treml stated that it is not handled by his department. G. Treml noted that he has no funding for the tennis courts until July 1st and there other things that he must get done first, so the tennis courts will get pushed back till the fall.

Councilor G. Steere asked if a sign should be placed indicating that the tennis courts will be closed for repair. G. Treml stated that there is a fence and a gate so he can lock it up. G. Treml stated that the basketball court is not bad and people are using it, but the tennis courts have cracks in the asphalt that are fairly wide. It was stated by Councilor Burlingame that the tennis courts at the High School are now available to the public, therefore there was Council consensus to lock the courts at Gloucester Memorial Park until the repairs are made.

Councilor W. Steere commented that he went through the park this evening and everything there was being used except the tennis courts. The Clerk asked if the court area could be secured in time for the night of fireworks. G. Trembl stated he will secure tomorrow. There was Council discussion concerning the wording of the sign. Councilor Burlingame suggested “temporarily closed for repairs”.

C. Town Council Meetings 2017 summer schedule - Discussion and/or action
There was Council discussion regarding the Town Council meeting schedule for the summer. After review of the last several years, there was Council consensus to have one (1) meeting in July and one (1) meeting in August, and if necessary, a Special Meeting can be convened.

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Clerk to Advertise the Town Council summer meeting schedule, one (1) meeting in July (to be held on July 20, 2017) and one (1) meeting in August (to be held on August 17, 2017); seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

- D. Appointments
 - 1. Dept. of Public Works
 - a. Litter Crew 2017 - Discussion and/or action
 - 1. Supervisor

Councilor G. Steere read the following request from the Public Works Director:

June 15, 2017

To: Town Council
From: Gary Trembl, Public Works Director
Re: Appointment Litter Crew Supervisor

I am requesting that Aaron Dupuis be appointed to the position of Litter Crew Supervisor. He was the Supervisor for the last 2 years and is very familiar with the job and the responsibilities. Aaron will be working 16 hours per week at a rate of \$12.60/hour starting June 26, 2017. The program will run from 6/26/17 - 8/4/17.

Gary
(end of memo)

Discussion: G. Trembl stated that the problem is that we do not have any workers for the Litter Crew at this time. G. Trembl suggested that if there are any applicants for the Summer Recreation positions who did not get appointed, perhaps they would be interested in working for the Litter Crew. Anthony Parrillo, Recreation Director, stated that he will forward some names to G. Trembl.

MOTION was made by Councilor Reichert to APPOINT Aaron Dupuis to the position of Litter Crew Supervisor 2017 for 16 hours per week at an hourly rate of \$12.60 from June 26, 2017 to August 4, 2017; seconded by Councilor Burlingame.

Discussion: None

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

2. Lottery

No Action.

b. Transfer Station Monitors - Discussion and/or action
Two (2) Part time employees

Councilor G. Steere stated that Gary Treml wants to be authorized to choose two part time Transfer Station monitors from current applications and let them begin before next the Council meeting.

Discussion: G. Treml stated that he had wanted to have one full-time monitor and an alternate to fill in when necessary. G. Treml noted that, similar to Animal Control, this would not be adding a position. G. Treml stated that since that discussion, he has an employee who will be having shoulder surgery and will not be coming back, so he will now need two (2) full-time weekend monitors as well as an alternate.

Councilor G. Steere stated that the Council can only authorize hiring the two part-time monitors tonight, but can have a consensus to hire the third one and ratify at the next meeting.

MOTION was made by Councilor Burlingame to AUTHORIZE the Public Works Director and the Personnel Director to review applications and hire two part time Transfer Station monitors at the hourly rate of \$14.21 for no more than 16 hours per week, said appointment to be ratified at the Town Council Meeting of July 20, 2017; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

2. Recreation Department - Discussion and/or action
a. 2017 Summer Employment - additional appts.

Councilor G. Steere read the following request from the Recreation Director for additional appointments for this summer:

If possible, I would like to recommend the following applicants for the following summer positions.

Matthew Wood - Parks and Grounds

Koehl Drexler - Water Safety Instructor

These changes are due to current appointees either declining the position or not having the proper certifications.

If there are any questions, please let me know.

Thank you,
Anthony
(end of memo)

MOTION was made by Councilor Reichert to APPOINT to the 2017 summer position of **Parks and Grounds: Matthew Wood @ \$11.00 per hour & Water Safety Instructor: Koehl Drexler @ \$15.50 per hour**; seconded by Councilor Burlingame.

Discussion: Councilor W. Steere questioned if the Council has to do anything regarding the people who were first appointed to these positions. Anthony Parrillo, Recreation Director, explained that Nathan Thacker, one of the appointees for Parks and Grounds notified the Finance Director that he did not want the position. Regarding the Water Safety Instructor, A. Parrillo stated that it is still up in the air and he is trying to get somebody certified. A. Parrillo noted that most courses are 30 to 40 hours and are in the Boston area, making it difficult for these kids to get certified. A. Parrillo stated that the person who was appointed has not gotten certified, but Koehl Drexler has indicated that he is willing to do so. A. Parrillo stated that he is in contact with both kids and has told Koehl that if the other person does not get certified by the end of the week, Koehl will get the position. A. Parrillo further noted that Koehl is presently a parking lot attendant, so if he is not needed, he could stay on in that capacity.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert

NAYS - 0

MOTION PASSED

E. Boards and Commissions

1. Resignations - Discussion and/or action

a. Gloucester Land Trust- One 5-yr term to expire 2/2022

Councilor G. Steere stated that the Council has received the resignation from Rebecca Schultz from the Land Trust.

MOTION was made by Councilor Reichert to ACCEPT, with thanks, the resignation of Rebecca Schultz from the Land Trust; seconded by Councilor Burlingame.

Discussion: None

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert

NAYS - 0

MOTION PASSED

- b. Parade Committee (2 positions)

Item addressed previously.

- 2. Appointments - Discussion and/or action

- a. Gloucester Land Trust - One 5-yr term to expire 2/2022

Councilor G. Steere stated that the Chair has forwarded a note to the Clerk stating that the Land Trust does not wish to recommend an appointment until later this summer.

Discussion: None.

MOTION was made by Councilor Reichert to TABLE the appointment to the Gloucester Land Trust to the August 17th Town Council Meeting; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

- b. Parade Committee (Position #3 & #7 voting members)

Item addressed previously.

- E. R.I.D.O.T. Road Work Schedule, Route 94 - Discussion and/or action
Authorization of Correspondence

Councilor G. Steere read the following notification received by the Planner from D.O.T.:

Ms. Scott,

I wanted to inform you of some changes to a TIP project in your area before you received the official mailing from Statewide Planning. The following changes have occurred to:

TIP ID 1329 – Rt. 94, Reynolds Rd. (Foster T/L to US-44) – had moved from 2019 to 2022. Low volume road. Advancement of several critical need projects and changes to scope and cost of some projects required other projects with projected fair condition to shift outward in the plan.

(End of memo)

Discussion: Councilor G. Steere stated that due to the condition of the road, the Planner is willing to forward correspondence and follow the process for opposing D.O.T.'s change of schedule.

Councilor Reichert stated that we have the biggest taxpayer on that road (FM Global) and it is an embarrassment to the Town of Gloucester to have that road in such terrible condition. Councilor Burlingame suggested that the Council make a motion to oppose and then follow with discussion.

MOTION was made by Councilor Burlingame to AUTHORIZE the Town Planner to begin the process opposing D.O.T.'s proposed change to TIP ID 1329 Rt. 94, Reynolds Rd. and to AUTHORIZE the Town Council President to sign correspondence stating our opposition;

seconded by Councilor Reichert.

Discussion: Councilor Reichert noted that Factory Mutual, one of the largest companies in the world, pays close to two million dollars a year in taxes and the road is deplorable and dangerous for their employees.

Councilor Burlingame expressed disagreement regarding the wording of the letter from D.O.T., which states “the advancement of several critical need projects and changes to scope and cost of some projects required other projects with projected fair condition to shift outward in the plan”. Councilor Burlingame strongly voiced his displeasure at that statement and stated their comments need to be debunked.

Councilor G. Steere stated that road is not in “fair condition” as stated.

Councilor Reichert suggested that we notify Factory Mutual of this change because they have many fuel trucks making deliveries on that road. The other Council members agreed and Councilor Burlingame noted that Janine Pitocco, one of our Board and Commission members, works there. Councilor W. Steere asked if we should change the motion to state that the letter will also be sent to our Representatives, Senator and Factory Mutual. Councilor Burlingame stated we should also forward to the Governor.

Councilor Burlingame WITHDREW his Motion and Councilor Reichert WITHDREW his Second.

MOTION was made by Councilor W. Steere to AUTHORIZE the Town Planner to begin the process of opposing D.O.T.’s proposed change to TIP ID 1329 Rt. 94, Reynolds Rd. and to AUTHORIZE the Town Council President to sign correspondence stating our opposition, that will be sent to R.I.D.O.T., the Governor, our State Representatives and Senator, and FM Global; seconded by Councilor Reichert.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

F. Department Head (non-union) salary adjustments - Discussion and/or action
Councilor Burlingame stated that over the past year, we have had to replace several department heads, some of whom have left for higher paying jobs in comparable towns. Councilor Burlingame stated that he and the HR Director, Diane Brennan, conducted a comparison with other communities similar in size and several positions are “out of whack” regarding salaries. Councilor Burlingame stated that it might be worthwhile to have another set of eyes on this and asked if another member of the Council would be willing to review the comparison of all positions and come back to the Council with a recommendation. Councilor Reichert volunteered to work with Councilor Burlingame. Councilor Burlingame stated we should review every department head and then this could be addressed in August to give enough time for review.

Councilor W. Steere expressed concern regarding the methodology of looking at spreadsheets from different towns, stating that our department heads wear a lot of hats and we may be comparing

apples to oranges. Councilor W. Steere suggested that we have a consultant come in to do an analysis of all the positions to give us a professional view.

Councilor Burlingame replied that he does not want to spend thousands of dollars on something that should be common sense. Councilor Burlingame stated that if the Council does not agree with the findings brought forward in August, that is another issue.

Councilor G. Steere stated that he has no idea what it would cost to hire a consultant or whom to go to. Councilor W. Steere stated that they are out there and the League or the Trust might have people that do that.

MOTION was made by Councilor Burlingame to TABLE Department Head (non-union) Salary Adjustments until the Town Council meeting of August 17, 2017, and to come back with recommendations at that time; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame and Reichert
NAYS - W. Steere

MOTION PASSED

G. Pavilion - Purchase of additional seating - Discussion and/or action

1. Proposed funding from Town Council Contingency Acct. FY 2016/2017

Jean Fecteau, Town Clerk, stated that tables have been ordered for the Pavilion out of the pavilion budget, four (4) rectangles and four (4) hexagon tables made from heavy duty composite material. J. Fecteau stated that Gary Treml, Public Works Director, also wanted to get wooden tables to place under the trees on the street, but Councilor G. Steere had suggested that the Council may wish to contribute from the Contingency Fund so we could get composite tables that match those at the Pavilion. J. Fecteau stated that she also found park benches to match the tables. J. Fecteau stated that the cost for four (4) of each would be approximately \$5,000.

Councilor G. Steere stated that the Council has not spent much of the Contingency Fund and he feels that this would be something that everyone would benefit from. Councilor W. Steere asked how much is in the fund at this time. Councilor G. Steere replied approximately \$10,000.

MOTION was made by Councilor Burlingame to AUTHORIZE the appropriation of an amount not to exceed \$5,000 for Pavilion picnic tables & park benches; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

2. Transfer from Town Council Contingency Acct. FY 2016/2017

MOTION to was made by Councilor Burlingame that the appropriation of an amount not to exceed

\$5,000 be funded by a transfer from the Council Contingency Account FY 2016/2017; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

H. Resolution - Discussion and/or action

1. Police Department - Authorization to Chief of Police to enter into: Mutual Aid Agreements between the T.O.G., Burrillville & Scituate

Councilor G. Steere stated that the Clerk has prepared a Resolution authorizing the Chief to enter into mutual aid agreements with Burrillville & Scituate, which was read into the record by Councilor W. Steere:

**RESOLUTION #2017-11
POLICE SERVICES - MUTUAL AID**

WHEREAS, the Gloucester Chief of Police seeks to enter into mutual aid agreements with the Towns of Burrillville and Scituate as provided for in Rhode Island General Laws 45-42-2, for the purpose of providing reciprocal police services across jurisdictional lines; and

WHEREAS, these agreements will support and enhance the capabilities of local law enforcement by providing additional protection for the residents of Gloucester while providing additional assistance to the members of the Gloucester Police Department; and

WHEREAS, each participating law enforcement agency will provide the Gloucester Police Department and the Gloucester Town Council with a certified copy of a resolution by the respective Town Council's authorizing the provision of police services across jurisdictional lines; and

WHEREAS, absent a mutual aid agreement, law enforcement officers do not have the authority to perform their duties, outside their own jurisdictions, in a non-emergency situation when necessary.

NOW THEREFORE BE IT RESOLVED the Town Council hereby acknowledges that it is advantageous to enter into mutual aid agreements to provide non-emergency police power and services to adjacent towns, namely Burrillville and Scituate, pursuant to the provisions of RIGL 45-42-2, and authorizes the Chief of Police to enter into said mutual aid agreements.

George O. Steere, Jr., President
Dated this 15th Day of June, 2017

Jean M. Fecteau, CMC, Town Clerk

seconded by Councilor Burlingame

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

I. Senior Center - Discussion and/or action

1. Discussion and/or action: Council plan for Senior Center Director interview committee, recommendation to Council, & final interview.

Councilor Burlingame stated that he attended the Senior Center Board of Directors meeting and there was discussion regarding the process of replacing the Senior Center Director, who is retiring. Councilor Burlingame stated that the first thing will be to meet with the Director to get an understanding of the elements of her daily work because there will be a transition period from when she retires to when a replacement is hired. Councilor Burlingame stated that Diane Brennan, Finance Director, has spoken to Jackie Aelig, the aide at the Senior Center, to define the necessary activities for which she will be responsible during this period, such as opening and closing the building, making sure the meals are provided and collecting the money.

Councilor Burlingame stated that there was discussion regarding a selection committee and the recommendation was that it be comprised of department heads from the Town Hall to be as objective as possible. Councilor Burlingame stated that the recommendation is for the Finance Director, the Town Clerk, and the Tax Collector. Councilor G. Steere stated that he has spoken to Judy Branch, Director of Human Services, who is not only a department head but also serves on the Senior Center Board of Directors, and she is willing to serve on the selection committee. Councilor Burlingame stated that this would give us a really good balance. Councilor Burlingame stated that the committee would go through the applications, sort them out, and send to the Council the top two (2) or three (3).

Diane Brennan, Finance Director stated that Jackie Aelig, Senior Center aide, has stepped up in the past when the Director has been absent. D. Brennan requested a salary adjustment from \$15.08 to \$16.08 during the transition due the aide's added responsibility.

D. Brennan stated that at the Council's direction, the new Director will respond to the Council and be more of a department head in the general sense of what the other department heads are. D. Brennan noted that the aide will help with things such as memberships, programs, etc. and asked the Council to consider raising her hourly wage to \$13.50 as of July 1st.

D. Brennan stated that the ad for the Senior Center Director has been placed and the application period closes on June 30th. D. Brennan asked that this be an agenda item for the Town Council meeting of July 20th but stated that the aide will be taking on the added duties on July 1st. D. Brennan asked that for a Council consensus which would be ratified at the next meeting.

Councilor Burlingame stated that this plan will make the transition seamless and from a budgetary position, there would be no adverse impact.

Councilor W. Steere spoke regarding the Senior Center Director reporting to the Council and asked if the Charter addresses this. Councilor Burlingame replied that there is nothing in the Charter regarding the Board of Directors nor the Senior Center. Councilor W. Steere asked if the Director

would serve at the pleasure of the Council as the other department heads do. Councilor Burlingame stated that the job description states that the position reports to the Council. Councilor Burlingame stated that the Board of Directors will now be an advisory committee. Councilor W. Steere stated his opinion that this should all be in writing.

There was Council consensus regarding the Senior Center Aide's salary and Councilor G. Steere stated that this will be ratified at the Town Council meeting of July 20th.

2. Appoint Council sub-committee for interviews, if necessary

Councilor G. Steere stated that we have four (4) department heads that will do interviews and asked if we need a sub-committee.

MOTION was made by Councilor Burlingame to APPOINT Jane Steere, Tax Collector; Jean Fecteau, Town Clerk; Diane Brennan, Finance Director; and Judy Branch, Director of Human Services to the Interview Committee for the Senior Center Director; seconded by Councilor Reichert.

Discussion: Jean Fecteau, Town Clerk, asked if the Council wants the Committee to narrow down the applicants for the entire Council to consider, or if they want a sub-committee of the Council. Councilor G. Steere pointed out that Councilor Burlingame is the liaison to the Senior Center and suggested that he also be on the Interview Committee and come forward with a recommendation for the Council. Councilor Burlingame agreed and WITHDREW his motion. Councilor Reichert WITHDREW his second.

MOTION was made by Councilor Burlingame to APPOINT Jane Steere, Tax Collector; Jean Fecteau, Town Clerk; Diane Brennan, Finance Director; and Judy Branch, Director of Human Services; and Councilor Burlingame to the Interview Committee for the Senior Center Director, and Councilor Burlingame will bring back a recommendation to the Town Council; seconded by Councilor Reichert.

Discussion: Councilor W. Steere asked if the Council will make the final decision. Councilor Burlingame stated that he will bring a name forward to the Council. Councilor W. Steere commented that the Council will only have one (1) person to hear from and either say yes or no. Councilor W. Steere stated that he will go along with it for now, but in the future, for hiring directors and department heads, the Council needs to have a set procedure in writing. Tim Kane, Town Solicitor, stated for the record that Councilor Burlingame will be on that committee which will vote and bring back a recommendation to the Council. Councilor G. Steere agreed that there should be a policy and stated that the Council has done it different ways in the past.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert

NAYS - 0

MOTION PASSED

J. Town of Gloucester property: Stone Dam Road Property - Grant Authorization to Cut Hay - Discussion and/or action

Councilor G. Steere stated that last year Council gave permission to Robert Bertholic to hay Town Property on Stone Dam Road, also known as Assessor's Plat 12, Lots 71A, 92 and 93. Councilor G. Steere stated the only stipulation was that Mr. Bertholic agree to a hold harmless indemnification agreement between himself and the Town of Gloucester.

Discussion: None.

MOTION was made by Councilor Reichert to AUTHORIZE Robert Bertholic to hay Town Property located on Stone Dam Road, also known as Assessor's Plat 12, Lots 71A, 92 and 93 for the 2017 season with the stipulation that he hold harmless and indemnify the Town; seconded by Councilor Burlingame.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

K. 4th of July Events (Parade, Fireworks)

1. Approval of Parade Committee Plan - Discussion and/or action

Councilor G. Steere stated that the Parade Chair has forwarded the 4th of July parade and fireworks plan to the Council and the Chief.

Discussion: Councilor G. Steere stated that last year the only stipulation was the Fire Chief approval for fireworks. Mike DeGrange, Parade Committee chair, explained that the reason for that was because it was incredibly dry and there was very little canopy due to the gypsy moths. M. DeGrange also noted that there was a misunderstanding regarding what is required for the fireworks to enter the town. Councilor G. Steere asked M. DeGrange if he has spoken with the Fire Chief this year. M. DeGrange replied not yet.

M. DeGrange commented that the activities have been cut back from previous years due to lack of volunteers.

MOTION was made by Councilor Reichert to APPROVE the plan submitted by the Parade Committee for the 2017 - 4th of July Events, with the stipulation that fireworks be approved by the Fire Chief and that an insurance certificate be submitted to the Town for coverage; seconded by Councilor Burlingame.

Discussion: Councilor W. Steere asked Diane Brennan, Finance Director, if the certificate must be for a certain amount. D. Brennan replied that it should be as it was in the past.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

IX. Town Council Correspondence /Discussion

- A. Councilor G. Steere stated that a resignation was received from Greg Agnone from his position on the Budget Board.
- B. Councilor W. Steere stated that a Resolution was received from the town of Johnston asking us to oppose two bills that are being considered which would require municipalities to provide employees paid sick leave and paid safe leave, including seasonal employees.
- C. Councilor G. Steere stated that a letter was received from the League of Cities and Towns asking us to oppose two bills that would automatically and indefinitely extend municipal and teacher contracts after they expire if they can't settle on a new one.
- D. Councilor G. Steere stated that a letter of appreciation was received from residents of Larry Bird Drive regarding work that was done by the Department of Public Works. Councilor G. Steere read the letter into the record as follows:

June 10, 2017
Glocester Town Council
George O. Steere, Jr., President

Dear President Steere and Town Council Members:

We are writing to let you know of our great satisfaction with our Department of Public Works for grading, paving and installation of drainage on Larry Bird Drive.

For years we had suffered with road washouts, flooding, and sand/silt accretion which caused difficult if not sometimes hazardous walking and driving, not to mention property damage; conditions which interfered with our use and enjoyment of our property. Last fall we met with Director Trembl and discussed our problems and Gary suggested we meet again come spring so he could have more time to investigate our situation and examine his budget in order to determine what might be done.

This spring we again met with Gary to discuss the several options he drafted. Gary listened to our concerns and worked with us to develop a mutually agreeable solution. As promised, DPW crews began work a few days later. Despite encountering several unforeseen circumstances (including one Volkswagon sized boulder) the project was completed in under 10 working days with little inconvenience to us.

Each day DPW staff arrived early morning with a smile and wave, and left each night with an uncluttered jobsite. Their attitudes were nothing short of cordial and professional; they are a credit to the Town they serve and should be commended.

Sometimes it's the little things that make a big difference in people's lives, and in our case it was our DPW under Mr. Trembl's leadership. We hope that the Town Council would keep our project in mind when the difficult decisions about staffing and budget are discussed. Without your continued support our DPW staff may not be able to continue to provide these services which reflect so well on our Town and the leadership that manages it.

With great appreciation,
Paul and Denise Ricard
Robert Gallo and Carlo Borsarini
Ron Campbell
(End of letter)

Councilor Burlingame asked Jean Fecteau, Town Clerk, to send the letter to the DPW so it could be posted.

- E. Councilor W. Steere offered congratulations to the Ponaganset Boys Baseball Team and their coach, Anthony Parrillo, for winning the State Championship for the second consecutive year. There was a round of applause for the team's accomplishment and Councilor W. Steere requested that a Citation be placed on the next Council agenda.

- X. Department Head Reports/Discussion
 - A. Joseph DelPrete, Chief of Police, gave an update on the EMA Director position, stating that there are three (3) candidates who will be interviewed next week. Chief DelPrete stated that he hopes to make a recommendation to the Council in early July.

- XI. Bds. and Commissions Reports/Discussion
 - A. Marie Sweet, of the Heritage Society, stated that a grant request was submitted for painting the Rueben Mason House which was awarded in the amount of \$5,500. M. Sweet stated that this is a matching grant and the monies that have been allocated to the Heritage Society by the Town will be used as part of the grant.

- XII. Open Forum
 - A. Walter Steere, Jr. asked if the tax rate for the Town has been set yet. Diane Brennan, Finance Director, replied that it has not yet been certified, but it will be close to \$19.73.

W. Steere, Jr. commented that on Tuesday, which was the hottest day so far this year, the DPW crew was paving at the new pavilion. W. Steere, Jr. stated that they should be congratulated for their efforts and noted that most departments would not have been working in those conditions.

 - B. Diane Brennan, Finance Director, informed the Council that the bids will be in the paper on Sunday for the improvements at Fogarty and West Gloucester Elementary School.

- C. Tom Sanzi spoke about the Gloucester Light Infantry's summer schedule.
- D. Mark Rechter thanked Gary Treml and his department for removing the graffiti at GMP so quickly.

XIII.

MOTION was made by Councilor Burlingame to Convene to Executive Session Pursuant to: R.I.G.L. 42-46-5 (a)(2) Litigation - Discussion and/or action, Town of Gloucester vs. Robert & Shana Grenga, Superior Court Civil Action # PC -2017-0693; seconded by Councilor W. Steere.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

XIV. Reconvene Open Session (Disclose votes taken in Executive Session)

MOTION was made by Councilor Burlingame to SEAL the minutes and Disclose that no votes were taken in Executive Session; seconded by Councilor Reichert.

Discussion: None.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED

XV. Adjourn

MOTION was made by Councilor Burlingame to ADJOURN at 9:40 p.m.; seconded by Councilor Reichert.

VOTE: AYES - G. Steere, Burlingame, W. Steere and Reichert
NAYS - 0

MOTION PASSED